**City of Detroit**

**THE OFFICE OF CONTRACTING AND PROCUREMENT**

***NOTICE OF FUNDING AVAILABILITY***

**REQUEST FOR PROPOSALS #60000**

***2016-2017 Emergency Solutions Grant (ESG) Program***

**ON BEHALF OF THE CITY OF DETROIT**

**Housing and Revitalization Department**

**Mike Duggan, Mayor**

**Arthur Jemison, Director**

**PROPOSAL DUE DATE/TIME**

July 15, 2016, 4:00pm

**RFP#60000, 2016-2017, ESG Questions Submission due date is**

**5:00 p.m., Friday, June 17, 2016**

RFP#60000, 2016-2017 ESG Questions must be submitted online www.BidSync.com and Answers will be posted on RFP#60000, Q&A Section, at [www.bidsync.com](http://www.bidsync.com)

**MANDATORY PRE-PROPOSAL CONFERENCE**

TUESDAY, JUNE 21st, 2016 at 10:00 a.m.—location to be determined

RFP#60000 2016-2017 ESG Questions and Answers will be conveyed at the Mandatory Pre-Proposal Conference. For further information about RFP#60000, contact:

Elizabeth C. Ayana Johnson, Office of Contracting and Procurement, Office of the Chief Financial Officer at [section3compliance@detroitmi.gov](mailto:section3compliance@detroitmi.gov)

**EMERGENCY SOLUTIONS GRANT OVERVIEW**

The City of Detroit, through the Department of Housing and Revitalization (HRD), received a Federal Emergency Solutions Grant (ESG) award forfrom the U.S. Department of Housing & Urban Development (HUD) in the amount of **$2,838,335.00** most of which the City will sub-grant to qualified nonprofit organizations. Of this amount, the City will retain **$212,875.13** for its administrative costs, **$100,000.00** to support the diversion pilot program, and **$200,000** to support Southwest Solution’s Coordinated Assessment Model, or CAM. The City of Detroit seeks to award a total of **$2,325,460** through this RFP competition. Of the **$2,325,460,** available for this competition, the City will require each applicant organization to designate not more than **2%** of individual awards for data collection under Homeless Management Information System (HMIS).

The City of Detroit anticipates to award ESG funds to qualified applicant organizations with prior experience providing any of the following ESG eligible activities: “Street Outreach”, “Emergency Shelter” (including warming center services), “Rapid Re-housing”, and “Homelessness Prevention”, for at least two (2) years. **All proposals must demonstrate 100% match requirement, with verifiable source(s) to meet the threshold.** **The City will not accept proposals for shelter renovations, rehabilitation, or conversion under this competition**.

The City of Detroit also anticipates making awards not less than

* **$75,000.00** for Street Outreach,
* **$100,000.00** for Emergency Shelter (including warming center services),
* **$250,000.00** for Rapid-Re-housing
* **$100,000.00** for Homelessness Prevention services

The City of Detroit will review each applicant’s performance record annually, and reserves the right to de-obligate and re-allocate funds throughout the grant term. Administrative costs are not eligible for non-shelter applicants, and all grants will be program-based awards for eligible homeless services, **(For more details see “Eligible Activities” & “Proposal Selection & Evaluation Criteria”).** Only proposals meeting the minimum ESG application threshold requirements will be considered for funding.

ESG RFP#60000 will be available online at [www.BidSync.com](http://www.BidSync.com) via the City of Detroit’s website:

<http://www.detroitmi.gov/How-Do-I/Do-Business-with-the-City>

**SUBMISSION REQUIREMENTS**

**Organizations submitting proposals must be registered in BID SYNC.**

**City of Detroit** **Bid Sync** **supplier registration is free of charge.**

Proposal Applications must be received by the Office of Contracting and Procurement via RFP#60000, 2016-2017 ESG online at www.BidSync.com

before or by **4:00 p.m., Friday, July 15th, 2016**

***In-person or late submissions will not be accepted.***

SUBMITTED PROPOSAL APPLICATIONS MUST BE ORGANIZED IN THE ORDER SPECIFIED IN RFP#60000, 2016-2017 ESG.

Updates or changes to RFP#60000, 2016-2017 ESG will be posted on [www.bidsync.com](http://www.bidsync.com) via the City’s website at: <http://www.detroitmi.gov/How-Do-I/Do-Business-with-the-City>

***Notice of Non-Discrimination: The City of Detroit does not discriminate on the basis of race, color, creed, national origin, age, handicap, sex, or sexual orientation. Complaints may be filed with the City of Detroit Human Rights Department, 2 Woodward Avenue, Suite 1240 Coleman A. Young Municipal Center, Detroit, Michigan 4822****6*