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**City of Detroit**  
**CITY COUNCIL**

**LEGISLATIVE POLICY DIVISION**  
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TO: David Massaron, Acting Chief Financial Officer

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: March 12, 2019

RE: 2019-2020 Budget Analysis

Attached is our budget analysis regarding your department's budget for the 2019-2020 Fiscal Year.

Please be prepared to respond to the issues/questions raised in our analysis during your scheduled hearing on **Monday, March 18 at 2 p.m.** We would then appreciate a written response to the issues/questions at your earliest convenience subsequent to your budget hearing. Please forward a copy of your responses to the Council members and the City Clerk's Office.

Please contact us if you have any questions.

Thank you for your cooperation in this matter.

Attachments:  
Issues and Questions  
Budget Documents  
Attachment I-Resolution Establishing A Neighborhood Improvement Fund  
Attachment II-FY 2019-2022 Errata Letter

cc: Councilmembers  
Auditor General  
Felix O'Aku, Agency CFO  
Tanya Stoudemire, Budget Director  
Stephanie Washington, Mayor's Office

## **Office of the Chief Financial Officer (OCFO) (23)**

### **FY 2019-2020 Budget Analysis by the Legislative Policy Division**

#### Issues and Questions

1. Please briefly explain the department's new expense initiatives, new capital funding requests, operational reform and savings proposals, and new revenue initiatives/proposals to be implemented in FY 2020. Please provide which appropriation/cost center the new initiative/request/proposal is impacting in FY 2020.
2. According to the Office of the Chief Financial Officer's (OCFO) report to the FRC, OCFO had 41 full time vacancies through December 2018. Please briefly describe the difficulty of filling the vacancies and explain which functions are affected. Also, please briefly explain the department's strategy to fill the vacant positions. Of the new hires in the last four years, how many have remained with the city? Explain in detail the additional request of 46 positions for next year. Explain the request for nine as non-general fund.
3. The 2018 CAFR shows a \$131 million unassigned fund balance (surplus) as of June 30, 2018. Please explain the factors creating this surplus in detail.
4. Why is fund 1003, Blight Investments, being used for salaries? Why aren't benefits fully funded in this account?
5. The majority of the proposed increase is to fully staff the Income Tax Division. Please explain how the payment to the state to handle this work is currently budgeted. Will it still be budgeted in next year's budget until all are hired? Will there be duplication during a transition period?
6. Explain the elimination of the Cash Forecast and Cashier divisions. Is the work being shifted to another function?
7. Why is Financial Reporting decreasing by 238,000?
8. Why is Grant Accounting increasing by \$450,000?
9. Why is Grants Management increasing by \$204,000?
10. Explain the Capital Projects totaling \$27,500. Do these small projects meet the criteria of a capital project?
11. Attachment I represents the resolution Council passed in July 2017 establishing a Neighborhood Improvement Fund (NIF) to be funded through net proceeds of the net income tax revenue collected from NBA players' salaries during home games played at the Little Caesar's Arena; also included are the salaries of Pistons and Palace Sports & Entertainment

employees. In addition, additional funds may be allocated to the NIF from public and/or private sources, except for the Gordie Howe International Bridge Project. Attachment II represents FY 2019-2022 Errata Letter indicating in the first resolved that Appropriation 20517-Neighborhood Improvement Fund would be established. However, there is no budget in FY 2020's Non-Departmental budget for the Neighborhood Improvement Fund. Please provide OCFO's rationale for not budgeting for the Neighborhood Improvement Fund in FY 2020.

## OFFICE OF THE CHIEF FINANCIAL OFFICER (23)

### *AGENCY PLAN: MISSION, GOALS AND ACTIVITY SUMMARY*

#### MISSION:

The mission of the Office of the Chief Financial Officer is to provide service to city of Detroit citizens, Elected Officials, and departments through ensuring fiscal stability, providing sound business advice, and maintaining data integrity. This is accomplished through researching and implementing leading practices in financial management, strong internal controls, and accurate and transparent information and data analysis. The Office of the Chief Financial Officer will provide Elected Officials and departments with accurate information in a form that enables priority-oriented, data-driven decision making about the efficiency and effectiveness of service and program delivery.

#### DESCRIPTION:

The Office of the Chief Financial Officer is a centralized financial management operation which consolidates all finance and finance-related related functions within the City. The Office of the Chief Financial Officer oversees, controls and directs all finance and finance-related personnel within the City. The Office of the Chief Financial Officer includes the following divisions:

- CFO's Office
- Office of the Assessor
- Office of Budget
- Office of Contracting & Procurement
- Office of the Controller
- Office of Departmental Financial Services
- Office of Development & Grants
- Office of Financial Planning & Analysis
- Office of the Treasury

#### AGENCY GOALS:

1. Strong Financial Management
2. Excellent Customer Service
3. Continually Improving Internal Business Processes
4. Promoting Internal Growth & Development

Department Name: Office of the Chief Financial Officer (OCFO)  
 Department #: 23

Budget Summary:

	FY 2018 Actual		FY 2019 Adopted Budget		FY 2020 Recommended Budget	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	363,800	378,700	6,616,521	6,616,521	5,412,000	5,412,000
Total Expenditures	37,052,805	40,848,600	56,196,427	56,196,427	60,169,823	60,954,742
Net Tax Cost	36,689,005	40,469,900	49,579,906	49,579,906	54,757,823	55,542,742

	FY 2021 Forecast		FY 2022 Forecast		FY 2023 Forecast	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	5,544,000	5,544,000	5,681,000	5,681,000	5,820,000	5,820,000
Total Expenditures	60,318,140	60,318,140	61,159,459	61,159,459	62,017,603	62,017,603
Net Tax Cost	54,774,140	54,774,140	55,478,459	55,478,459	56,197,603	56,197,603

Positions (by FTE):	1/1/2019 Actual	FY 2019 Adopted	FY 2020 Recommended	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast
	General Fund	438	479	516	516	516
Non-General Fund	-	-	9	-	-	-
<b>Total Positions</b>	<b>438</b>	<b>479</b>	<b>525</b>	<b>516</b>	<b>516</b>	<b>516</b>

## **OFFICE OF THE CHIEF FINANCIAL OFFICER (23)**

### **ACTIVITY DESCRIPTIONS:**

#### **CFO'S OFFICE**

The CFO'S Office executes the CFO's vision and strategy to improve the OCFO's administrative functions and improve the efficiency and effectiveness across the government. The CFO's Office supervises and coordinates the operations of the Office of the Chief Financial Officer Divisions and their functions.

#### **OFFICE OF THE ASSESSOR**

The Office of the Assessor locates, identifies, and values—at current market conditions—all real and tangible personal property in the city of Detroit for the purposes of levying the tax lawfully imposed and to warrant said levy to the Treasurer of the City of Detroit for collection.

#### **OFFICE OF BUDGET**

The Office of Budget supports the City's highest priorities by identifying, projecting, allocating and managing the central resources available for operating and capital expenditures. The Office of Budget also works with all City agencies to guide the annual budgetary process, embrace efforts of process simplification, create an open budget environment and develop innovative solutions.

#### **OFFICE OF CONTRACTING & PROCUREMENT**

The Office of Contracting & Procurement supports the strategic contracting and procurement of materials, equipment and services that are essential to providing governmental services for the citizens of Detroit. The contracting and procurement services provided will support the operations of the City departments who provide services to the public. In serving the City's needs, the staff is dedicated to providing efficient and responsive services, in full compliance with the City's legal requirements, while upholding the highest ethical and professional standards.

#### **OFFICE OF THE CONTROLLER**

The Office of the Controller establishes, maintains and enforces the City's accounting policies, practices, and procedures. The Office of the Controller is also responsible for ensuring the City of Detroit meets all financial reporting requirements and is accountable for the integrity of the financial system and controls. The Office of the Controller is also responsible for grant audit and compliance.

#### **OFFICE OF DEPARTMENTAL FINANCIAL SERVICES**

The Office of Departmental Financial Services serves as a strategic financial partner to City agencies and assure the effective management and financial integrity of agency operations by developing, implementing and monitoring city-wide and department-wide plans, policies and systems. Areas of focus include budget administration, program analysis/evaluation, finance and accounting, internal controls, financial systems, grants management, strategic planning, and performance metrics.

## **OFFICE OF THE CHIEF FINANCIAL OFFICER (23)**

### **OFFICE OF DEVELOPMENT & GRANTS**

The Office of Development & Grants identifies and acquires public and private resources that match City of Detroit priorities, as well as oversees, coordinates, and administers grants for the City of Detroit by establishing processes that support end-to-end grants management activities consistent with federal, state and local requirements, thereby, achieving the greatest use and accountability of grant dollars.

### **OFFICE OF FINANCIAL PLANNING & ANALYSIS**

The Office of Financial Planning and Analysis performs strategic planning, financial and operational analysis, budget preparation and analysis, and other critical analysis to support the City of Detroit. Additionally, the Office of Financial Planning and Analysis will develop, track, and provide actionable data to assess the performance of City operations.

### **OFFICE OF THE TREASURY**

The Office of the Treasury effectively, timely and accurately collects and records all taxes, special assessments, fees and other monies received by the City of Detroit; acts as the custodian of all funds and other assets belonging to the City; and disburses all funds as authorized. The Office of the Treasury also issues and manages the City's general fund debt obligations and provides and manages low-cost debt financing of large-scale, long-term capital projects and improvements. Delegated by the CFO, the Treasurer is responsible for the administration and oversight of investments and investment management.

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
EXPENDITURES BY SUMMARY CATEGORY - ALL FUNDS**

Department # - Department Name Summary Category	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>23 - Office of the Chief Financial Officer (OGFO)</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,318,140</b>	<b>61,159,459</b>	<b>62,017,603</b>
Salaries & Wages	35,103,835	37,969,099	38,008,815	38,766,991	39,540,330
Employee Benefits	13,149,375	13,048,534	13,076,216	13,159,359	13,244,164
Professional & Contractual Services	2,527,372	3,071,902	3,071,902	3,071,902	3,071,902
Operating Supplies	933,316	2,144,949	1,594,949	1,594,949	1,594,949
Operating Services	3,391,212	3,303,758	3,303,758	3,303,758	3,303,758
Equipment Acquisition	-	27,500	-	-	-
Capital Outlays	-	-	-	-	-
Fixed Charges	65,308	15,000	15,000	15,000	15,000
Other Expenses	1,026,009	1,374,000	1,247,500	1,247,500	1,247,500
<b>Grand Total</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,318,140</b>	<b>61,159,459</b>	<b>62,017,603</b>



**CITY OF DETROIT  
BUDGET DEVELOPMENT  
REVENUES BY SUMMARY CATEGORY - ALL FUNDS**

Department # - Department Name Summary Category	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>29 - Office of the Chief Financial Officer (OGFO)</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>
Grants, Shared Taxes, & Revenues	-	-	-	-	-
Revenues from Use of Assets	15,000	15,000	15,000	15,000	15,000
Sales & Charges for Services	6,434,521	5,228,000	5,360,000	5,497,000	5,636,000
Fines, Forfeits & Penalties	37,000	37,000	37,000	37,000	37,000
Sales of Assets & Compensation for Losses	120,000	120,000	120,000	120,000	120,000
Miscellaneous	10,000	12,000	12,000	12,000	12,000
<b>Grand Total</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
EXPENDITURES BY SUMMARY CATEGORY - FUND DETAIL**

Department # - Department Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>Fund # - Fund Name</b>					
<b>Summary Category</b>					
<b>23 - Office of the Chief Financial Officer (OGFO)</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,818,140</b>	<b>61,159,459</b>	<b>62,017,603</b>
1000 - General Fund	56,196,427	60,169,823	60,318,140	61,159,459	62,017,603
Salaries & Wages	35,103,835	37,265,505	38,008,815	38,766,991	39,540,330
Employee Benefits	13,149,375	12,994,709	13,076,216	13,159,359	13,244,164
Professional & Contractual Services	2,527,372	3,071,902	3,071,902	3,071,902	3,071,902
Operating Supplies	933,316	2,144,949	1,594,949	1,594,949	1,594,949
Operating Services	3,391,212	3,303,758	3,303,758	3,303,758	3,303,758
Fixed Charges	65,308	15,000	15,000	15,000	15,000
Other Expenses	1,026,009	1,374,000	1,247,500	1,247,500	1,247,500
<b>1003 - Blight Investments</b>	-	<b>757,419</b>	-	-	-
Salaries & Wages	-	703,594	-	-	-
Employee Benefits	-	53,825	-	-	-
<b>4533 - City of Detroit Capital Projects</b>	-	<b>27,500</b>	-	-	-
Equipment Acquisition	-	27,500	-	-	-
<b>Grand Total</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,818,140</b>	<b>61,159,459</b>	<b>62,017,603</b>

CITY OF DETROIT  
 BUDGET DEVELOPMENT  
 REVENUES BY SUMMARY CATEGORY - FUND DETAIL

Department # - Department Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>23 - Office of the Chief Financial Officer (OCFO)</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>
1000 - General Fund	6,616,521	5,412,000	5,544,000	5,681,000	5,820,000
Revenues from Use of Assets	15,000	15,000	15,000	15,000	15,000
Sales & Charges for Services	6,434,521	5,228,000	5,360,000	5,497,000	5,636,000
Fines, Forfeits & Penalties	37,000	37,000	37,000	37,000	37,000
Sales of Assets & Compensation for Losses	120,000	120,000	120,000	120,000	120,000
Miscellaneous	10,000	12,000	12,000	12,000	12,000
<b>Grand Total</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>

CITY OF DETROIT  
 BUDGET DEVELOPMENT  
 FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER  
 EXPENDITURES

Department # - Department Name Fund # - Fund Name Appropriation # - Appropriation Name Cost Center # - Cost Center Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>23 - Office of the Chief Financial Officer (OCFO)</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,818,140</b>	<b>61,159,459</b>	<b>62,017,603</b>
1000 - General Fund	56,196,427	60,169,823	60,318,140	61,159,459	62,017,603
00058 - OCFO - Office of the Chief Financial Officer	1,883,208	1,729,002	1,746,828	1,770,621	1,794,888
230010 - OCFO Administration	1,883,208	1,729,002	1,746,828	1,770,621	1,794,888
00059 - OCFO - Office of Budget	3,283,953	3,303,811	3,336,368	3,382,328	3,429,206
230137 - Budget Development & Execution	2,751,553	2,351,818	2,368,736	2,398,744	2,429,351
230138 - ERP Transition Implementation Division	532,400	476,506	484,334	492,319	500,463
230139 - Forecasting & Economic Analysis Division	-	475,487	483,298	491,265	499,392
00060 - OCFO - Office of the Assessor	6,880,116	7,101,003	7,176,137	7,265,524	7,356,700
230120 - Valuation & Field Operations	3,397,279	4,094,593	4,129,209	4,177,268	4,226,288
230121 - Central Business District/Major Buildings Valuation	866,901	363,220	363,220	363,220	363,220
230122 - Special Processing	1,423,216	1,517,611	1,540,974	1,564,803	1,589,110
230123 - GIS & Land Maintenance	1,192,720	1,125,579	1,142,734	1,160,233	1,178,082
00061 - OCFO - Office of Contracting & Procurement	5,397,457	5,846,144	5,920,176	6,008,441	6,098,471
230080 - Procurement	4,542,302	5,021,763	5,082,565	5,157,334	5,233,599
230081 - Procurement Compliance & Audit	397,877	387,350	393,483	399,740	406,121
230082 - Procurement Policies & Procedures	457,278	437,031	444,128	451,367	458,751
00063 - OCFO - Office of the Treasury	12,440,216	15,104,979	14,713,136	14,892,303	15,075,056
230070 - Treasury	3,596,102	3,639,150	3,634,734	3,648,079	3,661,691
230071 - Income Tax Division	3,030,524	6,925,413	6,463,664	6,553,681	6,645,498
230072 - Property Tax	820,141	643,264	653,977	664,905	676,052
230073 - Revenue Collections	1,620,352	1,229,620	1,249,822	1,270,427	1,291,444
230074 - Citizen Help Center	881,745	880,287	894,339	908,671	923,290
230075 - Debt Management	316,280	230,019	233,792	237,639	241,564
230076 - Cash Forecast	387,439	-	-	-	-
230077 - Cash Management	985,208	1,079,099	1,096,826	1,114,907	1,133,351
230078 - Cashier	301,661	-	-	-	-

**CITY OF DETROIT  
BUDGET DEVELOPMENT  
FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER  
EXPENDITURES**

Department # - Department Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
Fund # - Fund Name					
Appropriation # - Appropriation Name					
Cost Center # - Cost Center Name					
230079 - Tax Accounting	500,764	478,127	485,982	493,994	502,166
<b>00245 - OCFO Office of the Controller</b>	<b>9,839,597</b>	<b>10,022,019</b>	<b>10,154,309</b>	<b>10,301,997</b>	<b>10,452,637</b>
230030 - Accounts Payable	682,644	739,210	737,181	747,862	758,756
230060 - Payroll Audit	1,859,536	1,904,962	1,933,120	1,961,841	1,991,136
230100 - Risk Management	677,435	649,768	658,444	667,294	676,321
230130 - General Accounting	1,825,464	1,740,834	1,766,460	1,792,599	1,819,261
230131 - Finance Reporting	2,585,649	2,347,225	2,375,845	2,405,037	2,434,813
230133 - Grants Accounting	1,599,873	2,049,167	2,082,782	2,117,069	2,152,042
230136 - Bank Reconciliations	608,996	590,853	600,477	610,295	620,308
<b>13909 - OCFO Office of Grants Management</b>	<b>3,491,975</b>	<b>3,695,105</b>	<b>3,732,725</b>	<b>3,783,847</b>	<b>3,835,992</b>
230135 - Office of Grants Management	3,491,975	3,695,105	3,732,725	3,783,847	3,835,992
<b>14057 - OCFO Office of Departmental Financial Services</b>	<b>11,114,622</b>	<b>11,483,791</b>	<b>11,642,833</b>	<b>11,831,577</b>	<b>12,024,095</b>
230201 - Public Safety	1,333,533	1,288,435	1,309,224	1,330,429	1,352,058
230202 - Transportation & DPW	2,256,253	2,151,746	2,186,618	2,222,188	2,258,470
230203 - Neighborhood, Community, & Economic Development	2,317,889	2,265,055	2,302,165	2,340,017	2,378,627
230204 - Government Operations	954,927	943,694	958,115	973,845	989,889
230205 - Legislative Operations	1,237,462	1,206,603	1,226,408	1,246,610	1,267,216
230208 - ODFS - Administration	930,585	1,556,901	1,555,014	1,578,590	1,602,636
230209 - Public Space	1,152,461	1,122,917	1,141,283	1,160,015	1,179,123
230211 - Public Safety - Fire	931,512	948,440	964,006	979,883	996,076
<b>14058 - OCFO Office of Financial Planning &amp; Analysis</b>	<b>1,865,283</b>	<b>1,883,969</b>	<b>1,895,628</b>	<b>1,922,821</b>	<b>1,950,558</b>
230206 - Evaluation & Review	1,288,698	1,332,606	1,337,343	1,357,475	1,378,010
230207 - ERP Technology Interface & Monitoring	576,585	551,363	558,285	565,346	572,548
<b>1003 - Blight Investments</b>	<b>-</b>	<b>757,419</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>00061 - OCFO - Office of Contracting &amp; Procurement</b>	<b>-</b>	<b>475,924</b>	<b>-</b>	<b>-</b>	<b>-</b>
230080 - Procurement	-	475,924	-	-	-
<b>14057 - OCFO Office of Departmental Financial Services</b>	<b>-</b>	<b>281,495</b>	<b>-</b>	<b>-</b>	<b>-</b>

CITY OF DETROIT  
 BUDGET DEVELOPMENT  
 FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER  
 EXPENDITURES

Department # - Department Name Fund # - Fund Name Appropriation # - Appropriation Name Cost Center # - Cost Center Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
230203 - Neighborhood, Community, & Economic Development	-	281,495	-	-	-
<b>4533 - City of Detroit Capital Projects</b>	-	<b>27,500</b>	-	-	-
00059 - OCFO - Office of Budget	-	5,000	-	-	-
230137 - Budget Development & Execution	-	5,000	-	-	-
<b>00061 - OCFO - Office of Contracting &amp; Procurement</b>	-	<b>17,500</b>	-	-	-
230080 - Procurement	-	17,500	-	-	-
14057 - OCFO Office of Departmental Financial Services	-	5,000	-	-	-
230208 - ODFS - Administration	-	5,000	-	-	-
<b>Grand Total</b>	<b>56,196,427</b>	<b>60,954,742</b>	<b>60,818,140</b>	<b>61,159,459</b>	<b>62,017,803</b>

CITY OF DETROIT  
 BUDGET DEVELOPMENT  
 FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER  
 REVENUES

Department # - Department Name	FY2019 Adopted	FY2020 Recommended	FY2021 Forecast	FY2022 Forecast	FY2023 Forecast
<b>Fund # - Fund Name</b>					
<b>Appropriation # - Appropriation Name</b>					
<b>Cost Center # - Cost Center Name</b>					
<b>23 - Office of the Chief Financial Officer (OCFO)</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>
1000 - General Fund	6,616,521	5,412,000	5,544,000	5,681,000	5,820,000
00058 - OCFO - Office of the Chief Financial Officer	5,604,921	4,457,000	4,568,000	4,683,000	4,800,000
230010 - OCFO Administration	5,604,921	4,457,000	4,568,000	4,683,000	4,800,000
00060 - OCFO - Office of the Assessor	454,600	470,000	485,000	501,000	517,000
230120 - Valuation & Field Operations	454,600	470,000	485,000	501,000	517,000
00063 - OCFO - Office of the Treasury	244,000	246,000	246,000	246,000	246,000
230070 - Treasury	244,000	246,000	246,000	246,000	246,000
00245 - OCFO Office of the Controller	313,000	239,000	245,000	251,000	257,000
230060 - Payroll Audit	6,000	6,000	6,000	6,000	6,000
230100 - Risk Management	307,000	233,000	239,000	245,000	251,000
<b>Grand Total</b>	<b>6,616,521</b>	<b>5,412,000</b>	<b>5,544,000</b>	<b>5,681,000</b>	<b>5,820,000</b>

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

23000-Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation	Job Code and Title	Budget	Mayor	Forecast	Forecast	Forecast
<b>00058-OCFO Office of the Chief Financial Officer</b>						
230010-OCFO Administration						
11301001.Chief of Staff		1	1	1	1	1
11303001.Chief Financial Officer		1	1	1	1	1
11303002.Chief Deputy Chief Financial Officer		1	1	1	1	1
13111102.Program Analyst II		1	2	2	2	2
13111103.Program Analyst III		0	1	1	1	1
13111104.Program Analyst IV		1	1	1	1	1
13111123.Program Analyst Manager III		2	1	1	1	1
43601103.Administrative Assistant III		1	1	1	1	1
43601104.Administrative Assistant IV		1	0	0	0	0
<b>Total 230010-OCFO Administration</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total 00058-OCFO Office of the Chief Financial Officer</b>						
		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>00059-OCFO Office of Budget</b>						
230137-Budget Development and Execution						
11303003.Deputy Chief Financial Officer/Budget Director		1	1	1	1	1
13203102.Budget Analyst II		6	3	3	3	3
13203103.Budget Analyst III		2	3	3	3	3
13203104.Budget Analyst IV		4	3	3	3	3
13203114.Supervisory Budget Analyst IV		2	2	2	2	2
13203124.Budget Analyst Manager IV		1	1	1	1	1
13205103.Financial Analyst III		1	0	0	0	0
43303104.Accounting Technician IV		1	1	1	1	1
43601103.Administrative Assistant III		1	0	0	0	0
43601104.Administrative Assistant IV		0	1	1	1	1
203123.Budget Analyst Manager III		1	0	0	0	0
301104.Economist IV		1	0	0	0	0
<b>Total 230137-Budget Development and Execution</b>		<b>21</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
<b>230138-ERP Transition Implementation Division</b>						
13203103.Budget Analyst III		2	2	2	2	2
13203104.Budget Analyst IV		1	1	1	1	1
13203124.Budget Analyst Manager IV		1	1	1	1	1
<b>Total 230138-ERP Transition Implementation Division</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>230139-Forecasting and Economic Analysis Division</b>						
13203102.Budget Analyst II		0	1	1	1	1
13203104.Budget Analyst IV		0	1	1	1	1
13203123.Budget Analyst Manager III		0	1	1	1	1
19301104.Economist IV		0	1	1	1	1



**CITY OF DETROIT**  
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23000-Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation		Budget	Mayor	Forecast	Forecast	Forecast
Cost Center	Job Code and Title					
<b>Total 230139-Forecasting and Economic Analysis Division</b>						
<b>00059-OCFO Office of Budget</b>		<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>00060-OCFO Office of the Assessor</b>		<b>25</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>
<b>230120-Valuation and Field Operations</b>						
010105.Chief Assessor		1	1	1	1	1
11303006.Deputy Chief Financial Officer/Assessor		1	1	1	1	1
13202001.Appraiser I		3	4	4	4	4
13202002.Appraiser II		12	11	11	11	11
13202003.Appraiser III		2	0	0	0	0
13202004.Appraiser IV		2	4	4	4	4
13202013.Supervisory Appraiser III		3	2	2	2	2
13202014.Supervisory Appraiser IV		0	1	1	1	1
13202024.Appraiser Manager IV		1	1	1	1	1
13205102.Financial Analyst II		0	2	2	2	2
13205103.Financial Analyst III		0	1	1	1	1
43601102.Administrative Assistant II		1	0	0	0	0
43601104.Administrative Assistant IV		1	2	2	2	2
<b>Total 230120-Valuation and Field Operations</b>		<b>27</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>230121-Central Business District/Major Buildings Valuation</b>						
13202001.Appraiser I		1	0	0	0	0
13202003.Appraiser III		2	0	0	0	0
13202004.Appraiser IV		1	0	0	0	0
13202014.Supervisory Appraiser IV		1	0	0	0	0
<b>Total 230121-Central Business District/Major Buildings Valuation</b>		<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>230122-Special Processing</b>						
13111103.Program Analyst III		0	1	1	1	1
13202001.Appraiser I		2	3	3	3	3
13202002.Appraiser II		2	1	1	1	1
13202013.Supervisory Appraiser III		1	1	1	1	1
13202023.Appraiser Manager III		1	1	1	1	1
13205101.Financial Analyst I		1	1	1	1	1
13205102.Financial Analyst II		0	1	1	1	1
13205103.Financial Analyst III		2	0	0	0	0
43309903.Clerk III		6	8	8	8	8
43309904.Clerk IV		1	1	1	1	1
43309912.Supervisory Clerk II		1	1	1	1	1
<b>Total 230122-Special Processing</b>		<b>17</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>		<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Cost Center</b>	<b>Job Code and Title</b>					
	230123-GIS & Land Maintenance					
	13111103.Program Analyst III	2	2	2	2	2
	13111104.Program Analyst IV	1	1	1	1	1
	13202001.Appraiser I	1	1	1	1	1
	13202002.Appraiser II	2	2	2	2	2
	13202003.Appraiser III	1	0	0	0	0
	13202013.Supervisory Appraiser III	0	1	1	1	1
	13202014.Supervisory Appraiser IV	1	0	0	0	0
	13202023.Appraiser Manager III	0	1	1	1	1
	13205102.Financial Analyst II	3	2	2	2	2
	43309903.Clerk III	0	1	1	1	1
	<b>Total 230123-GIS &amp; Land Maintenance</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
	<b>Total 00060-OCFO Office of the Assessor</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>
	<b>00061-OCFO Office of Contracting &amp; Procurement</b>					
	230080-Procurement					
	11306001.Deputy CFO/Chief Contracting and Procurement Officer	1	1	1	1	1
	11306002.Deputy Chief Procurement Officer	1	1	1	1	1
	13102301.Contract & Procurement Specialist I	4	4	4	4	4
	13102302.Contract & Procurement Specialist II	1	1	1	1	1
	13102303.Contract & Procurement Specialist III	11	13	13	13	13
	13102304.Contract & Procurement Specialist IV	8	10	10	10	10
	13102314.Supervisory Contract & Procurement Specialist IV	3	4	4	4	4
	13102324.Contract & Procurement Manager IV	1	1	1	1	1
	13205103.Financial Analyst III	1	1	1	1	1
	43306103.Procurement Assistant III	3	3	3	3	3
	43306105.Procurement Assistant V	0	1	1	1	1
	43309903.Clerk III	1	1	1	1	1
	929102.Administrative Special Services Staff II	0	4	0	0	0
	929103.Administrative Special Services Staff III	0	1	0	0	0
	13306105.Procurement Assistant V	1	0	0	0	0
	<b>Total 230080-Procurement</b>	<b>36</b>	<b>46</b>	<b>41</b>	<b>41</b>	<b>41</b>
	230081-Procurement Compliance and Audit					
	13102304.Contract & Procurement Specialist IV	1	1	1	1	1
	13201104.Auditor IV	1	1	1	1	1
	13201112.Supervisory Auditor IV	1	1	1	1	1
	<b>Total 230081-Procurement Compliance and Audit</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
	230082-Procurement Policies and Procedures					
	13102303.Contract & Procurement Specialist III	2	2	2	2	2

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

23000-Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation		Budget	Mayor	Forecast	Forecast	Forecast
Cost Center	Job Code and Title					
	13102314.Supervisory Contract & Procurement Specialist IV	1	1	1	1	1
	13205102.Financial Analyst II	1	1	1	1	1
	<b>Total 230082-Procurement Policies and Procedures</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
	<b>Total 00061-OCFO Office of Contracting &amp; Procurement</b>	<b>43</b>	<b>53</b>	<b>48</b>	<b>48</b>	<b>48</b>
	<b>00063-OCFO Office of the Treasury</b>					
	230070-Treasury					
	11303005.Deputy Chief Financial Officer/Treasurer	1	1	1	1	1
	11303008.Deputy Treasurer For Operations	1	1	1	1	1
	13111102.Program Analyst II	1	0	0	0	0
	13205103.Financial Analyst III	1	0	0	0	0
	23101101.Tax Attorney	1	0	0	0	0
	43601102.Administrative Assistant II	0	1	1	1	1
	43601103.Administrative Assistant III	1	0	0	0	0
	43601104.Administrative Assistant IV	0	1	1	1	1
	13303009.Deputy Treasurer for Tax Administration	1	1	1	1	1
	<b>Total 230070-Treasury</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
	230071-Income Tax Division					
	13111102.Program Analyst II	0	1	1	1	1
	13111104.Program Analyst IV	0	1	1	1	1
	13201101.Auditor I	1	1	1	1	1
	13201103.Auditor III	5	5	5	5	5
	13201104.Auditor IV	4	4	4	4	4
	13201112.Supervisory Auditor IV	3	3	3	3	3
	13201123.Auditor Manager III	0	1	1	1	1
	13201124.Auditor Manager IV	1	0	0	0	0
	13205102.Financial Analyst II	0	1	1	1	1
	13205103.Financial Analyst III	2	4	4	4	4
	13205113.Supervisory Financial Analyst III	0	1	1	1	1
	13205123.Financial Analyst Manager III	0	1	1	1	1
	13205124.Financial Analyst Manager IV	0	1	1	1	1
	13208001.Tax Examiner I	0	10	10	10	10
	13208002.Tax Examiner II	3	14	14	14	14
	13208022.Supervisory Tax Examiner II	0	3	3	3	3
	13208031.Tax Examiner Manager I	0	1	1	1	1
	23101101.Tax Attorney	0	1	1	1	1
	43303102.Accounting Technician II	0	1	1	1	1
	43309901.Clerk I	1	2	2	2	2
	43309902.Clerk II	1	0	0	0	0

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>		<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Cost Center</b>	<b>Job Code and Title</b>					
	43309903.Clerk III	2	4	4	4	4
	43309904.Clerk IV	0	1	1	1	1
	<b>Total 230071-Income Tax Division</b>	<b>23</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>61</b>
	<b>230072-Property Tax</b>					
	13205102.Financial Analyst II	2	2	2	2	2
	13205123.Financial Analyst Manager III	1	1	1	1	1
	43309903.Clerk III	2	2	2	2	2
	43309904.Clerk IV	2	2	2	2	2
	43309912.Supervisory Clerk II	1	1	1	1	1
	43601102.Administrative Assistant II	1	0	0	0	0
	<b>Total 230072-Property Tax</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
	<b>230073-Revenue Collections</b>					
	13205102.Financial Analyst II	1	1	1	1	1
	13205123.Financial Analyst Manager III	1	1	1	1	1
	13208001.Tax Examiner I	1	1	1	1	1
	13208002.Tax Examiner II	7	5	5	5	5
	13208022.Supervisory Tax Examiner II	3	2	2	2	2
	43303103.Accounting Technician III	1	1	1	1	1
	43309901.Clerk I	2	2	2	2	2
	43309902.Clerk II	0	1	1	1	1
	43309903.Clerk III	2	2	2	2	2
	43309904.Clerk IV	1	0	0	0	0
	43601102.Administrative Assistant II	1	1	1	1	1
	<b>Total 230073-Revenue Collections</b>	<b>20</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>
	<b>230074-Citizen Help Center</b>					
	13208001.Tax Examiner I	2	0	0	0	0
	13208002.Tax Examiner II	1	0	0	0	0
	43309901.Clerk I	4	3	3	3	3
	43309902.Clerk II	2	2	2	2	2
	43309903.Clerk III	1	3	3	3	3
	43309904.Clerk IV	0	2	2	2	2
	43309912.Supervisory Clerk II	2	2	2	2	2
	43309922.Clerk Manager II	1	1	1	1	1
	<b>Total 230074-Citizen Help Center</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
	<b>230075-Debt Management</b>					
	13205103.Financial Analyst III	1	1	1	1	1
	13205114.Supervisory Financial Analyst IV	1	1	1	1	1
	<b>Total 230075-Debt Management</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

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<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>	<b>Cost Center</b>	<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Job Code and Title</b>						
	<b>230076-Cash Forecast</b>					
	13205102.Financial Analyst II	1	0	0	0	0
	13205113.Supervisory Financial Analyst III	1	0	0	0	0
	13205123.Financial Analyst Manager III	1	0	0	0	0
	<b>Total 230076-Cash Forecast</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>230077-Cash Management</b>					
	13201002.Accountant II	3	2	2	2	2
	13201003.Accountant III	1	1	1	1	1
	13201012.Supervisory Accountant IV	1	1	1	1	1
	13205102.Financial Analyst II	0	1	1	1	1
	13205103.Financial Analyst III	2	1	1	1	1
	13205113.Supervisory Financial Analyst III	1	2	2	2	2
	13205123.Financial Analyst Manager III	0	1	1	1	1
	43303103.Accounting Technician III	1	1	1	1	1
	<b>Total 230077-Cash Management</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
	<b>230078-Cashier</b>					
	43307001.Teller I	1	0	0	0	0
	43307002.Teller II	1	0	0	0	0
	43307003.Teller III	1	0	0	0	0
	43307021.Supervisory Teller I	1	0	0	0	0
	<b>Total 230078-Cashier</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>230079-Tax Accounting</b>					
	13201002.Accountant II	1	1	1	1	1
	13201003.Accountant III	1	1	1	1	1
	13201012.Supervisory Accountant IV	1	1	1	1	1
	13205102.Financial Analyst II	1	1	1	1	1
	43303102.Accounting Technician II	1	1	1	1	1
	<b>Total 230079-Tax Accounting</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
	<b>Total 00063-OCFO Office of the Treasury</b>	<b>95</b>	<b>121</b>	<b>121</b>	<b>121</b>	<b>121</b>
	<b>00245-OCFO Office of the Controller</b>					
	230030-Accounts Payable					
	13201012.Supervisory Accountant IV	1	1	1	1	1
	13201024.Accountant Manager IV	1	1	1	1	1
	43303101.Accounting Technician I	1	1	1	1	1
	43303102.Accounting Technician II	1	3	3	3	3
	43303104.Accounting Technician IV	1	1	1	1	1
	43309903.Clerk III	1	0	0	0	0
	<b>Total 230030-Accounts Payable</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

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23000-Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation		Budget	Mayor	Forecast	Forecast	Forecast
Cost Center	Job Code and Title					
230060-Payroll Audit						
13201002.Accountant II		1	1	1	1	1
13201004.Accountant IV		1	1	1	1	1
43303101.Accounting Technician I		1	1	1	1	1
43303102.Accounting Technician II		3	1	1	1	1
43303103.Accounting Technician III		1	2	2	2	2
43303104.Accounting Technician IV		4	5	5	5	5
43303112.Supervisory Accounting Technician II		4	4	4	4	4
43303122.Accounting Technician Manager II		0	2	2	2	2
43309902.Clerk II		1	1	1	1	1
43309903.Clerk III		3	3	3	3	3
43309904.Clerk IV		1	1	1	1	1
303122.Accounting Technician Manager II		2	0	0	0	0
<b>Total 230060-Payroll Audit</b>		<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
230100-Risk Management						
13201102.Auditor II		3	3	3	3	3
13205102.Financial Analyst II		1	1	1	1	1
13205114.Supervisory Financial Analyst IV		1	1	1	1	1
43309901.Clerk I		1	1	1	1	1
<b>Total 230100-Risk Management</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
230130-General Accounting						
13201001.Accountant I		1	1	1	1	1
13201002.Accountant II		4	4	4	4	4
13201003.Accountant III		2	2	2	2	2
13201004.Accountant IV		3	3	3	3	3
13201012.Supervisory Accountant IV		2	2	2	2	2
43303102.Accounting Technician II		1	1	1	1	1
43303103.Accounting Technician III		1	1	1	1	1
43303104.Accounting Technician IV		1	1	1	1	1
43309904.Clerk IV		2	2	2	2	2
<b>Total 230130-General Accounting</b>		<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>
230131-Finance Reporting						
11303004.Deputy Chief Financial Officer/Controller		1	1	1	1	1
13201002.Accountant II		3	3	3	3	3
13201003.Accountant III		2	2	2	2	2
13201004.Accountant IV		1	1	1	1	1
13201011.Supervisory Accountant III		1	1	1	1	1
13201012.Supervisory Accountant IV		1	1	1	1	1

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**FY2020 - 2023 Positions - Mayor**

23000--Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation	Job Code and Title	Budget	Mayor	Forecast	Forecast	Forecast
		15	14	14	14	14
	13201024.Accountant Manager IV	3	3	3	3	3
	13203103.Budget Analyst III	1	0	0	0	0
	43303104.Accounting Technician IV	1	1	1	1	1
	43601103.Administrative Assistant III	1	0	0	0	0
	43601104.Administrative Assistant IV	0	1	1	1	1
	<b>Total 230131-Finance Reporting</b>		<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
	230133-Grants Accounting					
	13201001.Accountant I	3	1	1	1	1
	13201002.Accountant II	3	4	4	4	4
	13201003.Accountant III	5	6	6	6	6
	13201011.Supervisory Accountant III	2	2	2	2	2
	13201023.Accountant Manager III	1	1	1	1	1
	13201103.Auditor III	0	2	2	2	2
	13201104.Auditor IV	0	2	2	2	2
	43303103.Accounting Technician III	1	1	1	1	1
	43309901.Clerk I	1	1	1	1	1
	43309903.Clerk III	1	1	1	1	1
	<b>Total 230133-Grants Accounting</b>	<b>17</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
	230136-Bank Reconciliations					
	13201002.Accountant II	1	1	1	1	1
	13201003.Accountant III	1	1	1	1	1
	13201004.Accountant IV	1	1	1	1	1
	13201011.Supervisory Accountant III	0	1	1	1	1
	13201012.Supervisory Accountant IV	1	0	0	0	0
	43303103.Accounting Technician III	1	1	1	1	1
	43303104.Accounting Technician IV	1	1	1	1	1
	<b>Total 230136-Bank Reconciliations</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
	<b>Total 00245-OCFO Office of the Controller</b>	<b>89</b>	<b>93</b>	<b>93</b>	<b>93</b>	<b>93</b>
	13909-OCFO Office of Grants Management					
	230135-Office of Grants Management					
	11303002.Chief Deputy Chief Financial Officer	0	1	1	1	1
	11919001.Deputy Chief Financial Officer/Director Grants Management	1	0	0	0	0
	13111101.Program Analyst I	1	0	0	0	0
	13111102.Program Analyst II	2	3	3	3	3
	13111103.Program Analyst III	3	4	4	4	4
	13111104.Program Analyst IV	9	10	10	10	10
	13111114.Supervisory Program Analyst IV	3	3	3	3	3

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>	<b>Cost Center</b>	<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Job Code and Title</b>						
13201103.Auditor III		2	0	0	0	0
13201104.Auditor IV		1	0	0	0	0
43601102.Administrative Assistant II		1	1	1	1	1
43601103.Administrative Assistant III		1	0	0	0	0
43601104.Administrative Assistant IV		0	1	1	1	1
931411.Deputy Director - OGM		1	2	2	2	2
13111426.Program Analyst Manager IV		1	0	0	0	0
<b>Total 230135-Office of Grants Management</b>		<b>26</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Total 13909-OCFO Office of Grants Management</b>		<b>26</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>14057-OCFO Office of Departmental Financial Services</b>						
230201-Public Safety						
13201002.Accountant II		1	1	1	1	1
13201004.Accountant IV		1	1	1	1	1
13203104.Budget Analyst IV		1	1	1	1	1
13203114.Supervisory Budget Analyst IV		1	1	1	1	1
13205102.Financial Analyst II		2	2	2	2	2
13205103.Financial Analyst III		2	2	2	2	2
13205124.Financial Analyst Manager IV		1	1	1	1	1
43303103.Accounting Technician III		1	1	1	1	1
43307003.Teller III		1	1	1	1	1
43309903.Clerk III		1	1	1	1	1
43601102.Administrative Assistant II		1	1	1	1	1
<b>Total 230201-Public Safety</b>		<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
230202-Transportation & DPW						
13201001.Accountant I		1	1	1	1	1
13201002.Accountant II		2	2	2	2	2
13201003.Accountant III		4	4	4	4	4
13201004.Accountant IV		2	2	2	2	2
13201011.Supervisory Accountant III		2	2	2	2	2
13201012.Supervisory Accountant IV		0	1	1	1	1
13201023.Accountant Manager III		1	0	0	0	0
13205124.Financial Analyst Manager IV		1	1	1	1	1
43303101.Accounting Technician I		2	2	2	2	2
43307001.Teller I		2	2	2	2	2
43307002.Teller II		2	2	2	2	2
43307003.Teller III		1	1	1	1	1
43309901.Clerk I		2	2	2	2	2
43309902.Clerk II		2	1	1	1	1



**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>		<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Cost Center</b>						
<b>Job Code and Title</b>						
43309904.Clerk IV		1	1	1	1	1
43601102.Administrative Assistant II		1	1	1	1	1
<b>Total 230202-Transportation &amp; DPW</b>		<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>230203-Neighborhood, Community &amp; Economic Development</b>						
13201002.Accountant II		4	4	4	4	4
13201003.Accountant III		6	6	6	6	6
13201011.Supervisory Accountant III		2	1	1	1	1
13201012.Supervisory Accountant IV		0	1	1	1	1
13203103.Budget Analyst III		1	1	1	1	1
13205124.Financial Analyst Manager IV		1	1	1	1	1
43303102.Accounting Technician II		2	2	2	2	2
43307002.Teller II		4	4	4	4	4
43309903.Clerk III		5	5	5	5	5
43309904.Clerk IV		2	2	2	2	2
929101.Administrative Special Services Staff I		0	1	0	0	0
929102.Administrative Special Services Staff II		0	3	0	0	0
<b>Total 230203-Neighborhood, Community &amp; Economic Development</b>		<b>27</b>	<b>31</b>	<b>27</b>	<b>27</b>	<b>27</b>
<b>230204-Government Operations</b>						
13201002.Accountant II		1	1	1	1	1
13201011.Supervisory Accountant III		1	1	1	1	1
13205101.Financial Analyst I		1	1	1	1	1
13205102.Financial Analyst II		1	1	1	1	1
13205103.Financial Analyst III		2	1	1	1	1
13205104.Financial Analyst IV		1	2	2	2	2
13205124.Financial Analyst Manager IV		1	1	1	1	1
43601102.Administrative Assistant II		1	1	1	1	1
<b>Total 230204-Government Operations</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>230205-Legislative Operations</b>						
13201002.Accountant II		3	3	3	3	3
13201004.Accountant IV		1	1	1	1	1
13201011.Supervisory Accountant III		0	1	1	1	1
13205102.Financial Analyst II		0	1	1	1	1
13205103.Financial Analyst III		2	2	2	2	2
13205124.Financial Analyst Manager IV		1	1	1	1	1
43303103.Accounting Technician III		1	1	1	1	1
43309902.Clerk II		2	2	2	2	2
43309904.Clerk IV		1	1	1	1	1

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

<b>23000-Office of the Chief Financial Officer</b>		<b>FY 2018-19 FTE</b>	<b>FY 2019-20 FTE</b>	<b>FY 2020-21 FTE</b>	<b>FY 2021-22 FTE</b>	<b>FY 2022-23 FTE</b>
<b>Appropriation</b>	<b>Cost Center</b>	<b>Budget</b>	<b>Mayor</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
<b>Job Code and Title</b>						
	201011.Supervisory Accountant III	1	0	0	0	0
	205102.Financial Analyst II	1	0	0	0	0
	<b>Total 230205-Legislative Operations</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
	230208-ODFS-Administration					
	11303010.Deputy Chief Financial Officer/Agency Chief Financial Officer	1	1	1	1	1
	13201002.Accountant II	1	3	3	3	3
	13201003.Accountant III	0	2	2	2	2
	13201004.Accountant IV	1	1	1	1	1
	13201012.Supervisory Accountant IV	0	1	1	1	1
	13205101.Financial Analyst I	0	1	1	1	1
	13205103.Financial Analyst III	2	1	1	1	1
	43303103.Accounting Technician III	0	1	1	1	1
	43303104.Accounting Technician IV	0	1	1	1	1
	43309901.Clerk I	1	0	0	0	0
	43309902.Clerk II	0	1	1	1	1
	43601103.Administrative Assistant III	1	0	0	0	0
	43601104.Administrative Assistant IV	0	1	1	1	1
	<b>Total 230208-ODFS-Administration</b>	<b>7</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
	230209-Public Space					
	13201002.Accountant II	1	1	1	1	1
	13201003.Accountant III	1	1	1	1	1
	13201011.Supervisory Accountant III	2	2	2	2	2
	13203102.Budget Analyst II	1	1	1	1	1
	13205101.Financial Analyst I	1	1	1	1	1
	13205102.Financial Analyst II	1	1	1	1	1
	13205124.Financial Analyst Manager IV	1	1	1	1	1
	43309902.Clerk II	1	1	1	1	1
	43309903.Clerk III	1	1	1	1	1
	43309912.Supervisory Clerk II	1	1	1	1	1
	43601102.Administrative Assistant II	1	1	1	1	1
	<b>Total 230209-Public Space</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
	230211-Public Safety-Fire					
	13111101.Program Analyst I	1	1	1	1	1
	13201004.Accountant IV	1	0	0	0	0
	13201012.Supervisory Accountant IV	0	1	1	1	1
	13203103.Budget Analyst III	1	1	1	1	1
	13205103.Financial Analyst III	1	1	1	1	1

**CITY OF DETROIT**  
**FY2020 - 2023 Positions - Mayor**

23000-Office of the Chief Financial Officer		FY 2018-19 FTE	FY 2019-20 FTE	FY 2020-21 FTE	FY 2021-22 FTE	FY 2022-23 FTE
Appropriation		Budget	Mayor	Forecast	Forecast	Forecast
Cost Center	Job Code and Title					
	13205124.Financial Analyst Manager IV	1	1	1	1	1
	43303101.Accounting Technician I	1	1	1	1	1
	43309901.Clerk I	1	1	1	1	1
	43309902.Clerk II	1	1	1	1	1
	43309903.Clerk III	1	1	1	1	1
	43309904.Clerk IV	1	0	0	0	0
	43309911.Supervisory Clerk I	0	1	1	1	1
	43601102.Administrative Assistant II	1	1	1	1	1
	<b>Total 230211-Public Safety-Fire</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
	<b>Total 14057-OCFO Office of Departmental Financial Services</b>	<b>118</b>	<b>128</b>	<b>124</b>	<b>124</b>	<b>124</b>
<b>14058-OCFO Office of Financial Planning &amp; Analysis</b>						
	230206-Evaluation & Review	0	1	1	1	1
	010133.Deputy Finance Director	1	1	1	1	1
	11303007.Deputy Chief Financial Officer/Financial Planning and Analysis	0	2	2	2	2
	13111103.Program Analyst III	0	4	4	4	4
	13111104.Program Analyst IV	2	0	0	0	0
	13205103.Financial Analyst III	4	0	0	0	0
	13205104.Financial Analyst IV	1	0	0	0	0
	13205124.Financial Analyst Manager IV	1	0	0	0	0
	43601102.Administrative Assistant II	1	0	0	0	0
	43601104.Administrative Assistant IV	0	1	1	1	1
	<b>Total 230206-Evaluation &amp; Review</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
	230207-ERP Technology Interface & Monitoring	0	1	1	1	1
	13111102.Program Analyst II	0	1	1	1	1
	13111103.Program Analyst III	1	2	2	2	2
	13111104.Program Analyst IV	1	0	0	0	0
	13205102.Financial Analyst II	1	0	0	0	0
	13205103.Financial Analyst III	1	0	0	0	0
	13205104.Financial Analyst IV	1	0	0	0	0
	13205114.Supervisory Financial Analyst IV	5	4	4	4	4
	<b>Total 230207-ERP Technology Interface &amp; Monitoring</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
	<b>Total 14058-OCFO Office of Financial Planning &amp; Analysis</b>	<b>479</b>	<b>525</b>	<b>516</b>	<b>516</b>	<b>516</b>
	<b>Agency Total</b>					

*Attachment I*

BY HONORABLE COUNCIL MEMBER MARY SHEFFIELD:

**RESOLUTION ESTABLISHING A NEIGHBORHOOD IMPROVEMENT FUND  
7<sup>TH</sup> REVISION PER 7/7/17 MEETING**

- WHEREAS,** The mission of the Detroit City Council is to promote the economic, cultural and physical welfare of Detroit's citizens and residents through Charter-mandated legislative functions; and
- WHEREAS,** This fall, the Detroit Pistons will return to Detroit and move into the new Little Caesar's Arena, returning after nearly 40 years since moving to Oakland County. The Pistons' move into the city, which includes a commitment to build a new headquarters and practice facility in Detroit, was aided by municipal bonds as well as various tax incentives; and
- WHEREAS,** The City of Detroit is defining its comeback through various large-scale development projects and initiatives designed to spur redevelopment within the neighborhoods across the City. It is imperative that the neighborhoods, and all other areas of the City, benefit from the Detroit Pistons' return to downtown; and
- WHEREAS,** In turn, the City will receive income tax revenue, from the multimillion dollar salaries of NBA players as well as other Pistons employees and Palace Sports & Entertainment employees. This is in addition to the Pistons commitment to provide various community benefits that have been detailed in the Pistons Development Agreement and Memorandum of Understanding between the Pistons and the City; and
- WHEREAS,** It is the will of the Detroit City Council to ensure that the Pistons' move back to Detroit has a clearly defined positive tangible impact on the community outside of the city's downtown development corridor, which includes the Downtown Development District Area (DDA) and mid-town areas of the City; and
- WHEREAS,** In order to facilitate development in the various neighborhoods of the city of Detroit, the City Council is committed to the establishment of a Neighborhood Improvement Fund (NIF). The NIF funds will be derived from the proceeds of the net income tax revenue collected from NBA players' salaries during home games played at the Little Caesar's Arena; also included are the salaries of Pistons and Palace Sports & Entertainment employees; and
- WHEREAS,** With the majority of City Council members elected from districts, the NIF's focus on addressing neighborhood needs and facilitating neighborhood development would benefit from a collaborative and proactive approach to determining appropriate NIF projects and expenditures, with early and detailed input from the City Council; and

**WHEREAS,** The Mayor's Office has expressed support for the NIF initiative. Going forward on an annual basis, the Office of the Chief Financial Officer should estimate the amount of net income tax revenue to be collected from the sources described above, and the Council as part of the appropriation process should allocate available funding in the NIF for neighborhood initiatives during the budget process, after ensuring that all City bond and pension obligations are fully funded; and

**WHEREAS,** The Detroit City Council anticipates additional funds may be allocated to the NIF from public and/or private sources, except for the Gordie Howe International Bridge Project; and **NOW THEREFORE BE IT**

**RESOLVED,** To the extent permissible under federal, state and local law, the Detroit City Council hereby urges the Mayor to establish an appropriation for a Neighborhood Improvement Fund (NIF) to be created in fiscal year 2018-19 and remain in existence at least until all obligations related to the \$34.5 million in bonds issued by the Downtown Development Authority to support the Pistons move to Detroit are satisfied; and **BE IT FURTHER**

**RESOLVED,** Funding of the NIF shall be appropriated pursuant to the budget process by City Council based on the estimates provided by the Office of the Chief Financial Officer and in conformance with the Consensus Revenue Estimates. The NIF may also be funded by other public and/or private sources, except for the Gordie Howe International Bridge Project, subject to the City's budgeting and appropriation process; and **BE IT FURTHER**

**RESOLVED,** Should there be any unforeseen short fall in the City's pension or bond obligations, funds in the NIF shall be used as a last resort, when all other options have been exhausted, to help meet pension or bond obligations when other General Fund Revenues are insufficient for such obligations; and **BE IT FINALLY**

**RESOLVED,** That City Council desires further collaboration with the Mayor on the NIF and will submit proposals for consideration by the executive branch. Subject to established budgetary and appropriation processes NIF funds shall be appropriated for, but not limited to, the following purposes: to remove blight, provide new recreational opportunities, provide home repairs for seniors and the disabled, educational and apprenticeship opportunities for young people and to finance affordable housing developments.

# Attachment II

CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF BUDGET

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE., SUITE  
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March 15, 2018

## HONORABLE CITY COUNCIL

### Re: Correction of Errors to the 2019 – 2022 Four-Year Financial Plan (Revised)

After further review of the 2019 – 2022 Four-Year Financial Plan presented on February 23, 2018, errors have been discovered which should be corrected. There are two categories of corrections. First, there are “substantive” errors, which must be corrected as an amendment to the Recommended Budget. Second, there are typographic and/or data entry errors, which do not affect appropriation totals or budget balancing.

This revision includes the addition of the Public Health Fund and a correction to the change under the “Budget Summary Changes” section.

### 2019 – 2022 Four-Year Financial Plan – Amendments

#### Health (25) Expenditures

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C18	20524 - Public Health Fund	To Establish a New Appropriation	\$ -	\$ -	\$ -
		Health Net Expenditure Change			\$ -

#### Non-Departmental (35) Expenditures

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
	13967 - Contingency Funds	Cost Center 351043 - Contingency Funds	\$ 10,150,000	\$ -	\$ (10,150,000)
C25	20253 - Blight Remediation	Cost Center 350011 - Blight Reinvestment	\$ -	\$ 10,150,000	\$ 10,150,000
	Neighborhood Improvement Fund	To Establish a New Appropriation	\$ -	\$ -	\$ -
		Non Departmental Net Expenditure Change			\$ -

#### Housing & Revitalization (36) Expenditures

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C33	20518 - Housing Affordability Fund	To Establish a New Appropriation	\$ -	\$ 468,000	\$ 468,000
C30	13529 - HRD Section 108 Loans	Cost Center 364091 - Woodward Garden Sec. 108	\$ 1,835,885	\$ 2,085,885	\$ 250,000
		Housing & Revitalization Net Expenditure Change			\$ 718,000

#### Revenues

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C69	06102 - HRD - Letter of Credit BG	161375 - Letter of Credit BG	\$ 27,041,924	\$ 27,291,924	\$ 250,000
		Housing & Revitalization Net Revenue Change			\$ 250,000

CITY CLERK 2018 MAR 15 PM 1:14



CITY OF DETROIT  
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To: *Honorable City Council*  
 Re: *Correction of Errors to the 2019 - 2022 Four-Year Financial Plan (Revised)*

March 15, 2018  
 Page 2

**Planning (43)**  
**Expenditures**

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C42	14027 - Planning CDBG	Cost Center 433110 - Planning - CDBG	\$ 2,685,372	\$ 2,435,372	\$ (250,000)
		Planning Net Expenditure Change			\$ (250,000)

**Revenues**

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C76	14027 - Planning CDBG	Cost Center 433110 - Planning - CDBG	\$ 2,685,372	\$ 2,435,372	\$ (250,000)
		Planning Net Revenue Change			\$ (250,000)

**General Services (47)**  
**Expenditures**

Pg.#	Appro. # / Name	Description	Current Recommendation	Proposed Recommendation	Variance
C43	11830 - GSD Facilities & Grounds Maintenance	Cost Center 470010 - Facilities Management	\$ 12,084,598	\$ 11,616,598	\$ (468,000)
		General Services Net Expenditure Change			\$ (468,000)

**2019 - 2022 Four-Year Financial Plan - Corrections**

**Budget Summary Changes**  
**General Services (47)**

Pg.#	POSITIONS	12-1-2017 Actual	FY 2018 Budget	FY 2019 Budget	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast
	General Fund	375	454	799	799	799	799
B47-3	Non-General Fund	0	0	77	0	0	0
	Total Positions	375	454	876	799	799	799

**Position Report Changes**  
*None*

**Position Title Corrections**  
*None*

CITY OF DETROIT  
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To: *Honorable City Council*  
Re: *Correction of Errors to the 2019 – 2022 Four-Year Financial Plan (Revised)*

*March 15, 2018*  
*Page 3*

**SIGNATURE PAGE**

Sincerely,



Tanya Stoudemire, J.D.  
Deputy CFO/Budget Director

cc: Michael E. Duggan, Mayor  
John Hill, Chief Financial Officer  
David Whitaker, Legislative Policy Division  
Irvin Corley, Legislative Policy Division





CITY OF DETROIT  
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BY COUNCIL MEMBER           Ayers          

WHEREAS, the 2019-2022 Four-Year Financial Plan submitted to the Detroit City Council on February 23, 2018 included errors with appropriations that must be corrected, **NOW BE IT FURTHER**

**RESOLVED**, that the Deputy CFO – Budget Director be and is hereby authorized to:

- Establish Appropriation # 20518 – Housing Affordability Fund
- Establish Appropriation # 20517 – Neighborhood Improvement Fund
- Establish Appropriation # 20524 – Public Health Fund and,
  
- Decrease Appropriation #13967 – Contingency Funds by \$10,150,000
- Increase Appropriation #20253 – Blight Remediation by \$10,150,000
- Increase Appropriation #20518 – Housing Affordability Fund - \$468,000
- Increase Appropriation #13529 – HRD Section 108 Loans - \$250,000
- Increase Revenue Appropriation #06102 - HRD – Letter of Credit BG by \$250,000
- Decrease Appropriation #14027 – Planning CDBG by \$250,000
- Decrease Revenue Appropriation # 14027 – Planning CDBG by \$250,000
- Decrease Appropriation #11830 – GSD Facilities & Ground Maintenance by \$468,000

**NOW BE IT FURTHER,**

**RESOLVED**, that the 2019-2022 Four-Year Financial Plan be and is hereby amended as outlined in the forgoing communication and; **NOW BE IT FURTHER,**

**RESOLVED**, that the Deputy CFO – Budget Director be and is hereby authorized to amend the Four-Year Financial Plan in accordance with the resolution.