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# City of Detroit

## CITY COUNCIL

LEGISLATIVE POLICY DIVISION  
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TO: The Honorable City Council

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: February 24, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of February 25, 2025.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

### Attachments

cc:

Janice Winfrey	City Clerk
Laura Goodspeed	Auditor General
Sandra Stahl	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Malik Washington	Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: February 24, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT  
THE FORMAL SESSION FEBRUARY 25, 2025.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3076526 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 17892 Dresden. – Contractor: Gayanga Co – Location: 1120 W Baltimore, Suite 200, Detroit, MI 48202 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$27,104.00.

**\*\*\*The total amount MAY be INCORRECT. It may be \$42,700. LPD requested verification of the total amount on 2/24/25.**

Funding:

Account String: 1003-21200-160020-622975  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: 2-12-25

Political Contributions and Expenditures Statement:

Signed: 9-24-24 Contributions: 1 to a Current CM in 2021, 2021, & 2022.

Consolidated Affidavits:

Date signed: 9-24-24

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 17892 Dresden NOT Provided.**

**Bids closed on July 5, 2024. 11 Invited Suppliers; 3 Bids Received.**

ALL Bids:

**Detroit Next \$24,200 [no equalization applied]**  
**Inner City \$32,777 [8% Equalized Bid \$30,154.84 for D-BB, D-HB, D-BSB]**  
**Gayanga \$44,000 [12% Equalized Bid \$38,720 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **Gayanga** Amount: **\$27,104; CORRECT Amount MAY be \$42,700** End Date: **December 31, 2025**  
Bid: **Highest Cost [LPD is awaiting an explanation from OCP as to why the highest bid was awarded the PO and/or why the total contract amount in the description is lower than the total amount in all other documents uploaded into Oracle]**

Services & Costs:

**Demolition \$35,700; Backfill & Grading \$4,000; Site Finalization \$3,000; TOTAL \$42,700**

**\*\*\*\*TOTAL Doesn't match contract description.**

**\*\*\*Demolition Completion date: 7/15/24. Privately Owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based, Headquartered, Small, Resident Based, and Minority-Owned Business Enterprise until 5/22/25. Vendor indicates a Total Employment of 40; 25 Employees are Detroit residents.**

**\*\*\*Pictures of the Property NOT Provided.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081131 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 6625 McDonald. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$17,000.00.

Funding:

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **6-7-25**

Political Contributions and Expenditures Statement:  
Signed: **7-22-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 6625 McDonald on November 14, 2024.**

**Bids closed on December 23, 2024. 12 Invited Suppliers; 4 Bids Received.**

ALL Bids:

<b>Salenbini Trucking</b>	<b>\$21,431 [2% Equalized Bid \$21,002.38 for D-BB]</b>
<b>Detroit Next</b>	<b>\$17,000 [13% Equalized Bid \$14,790 for D-BB, D-RB, D-HB, D-BMBC]</b>
<b>Inner City</b>	<b>\$18,370 [8% Equalized Bid \$16,900.40 for D-BB, D-HB, D-BSB]</b>
<b>DMC Consultants</b>	<b>\$28,500 [12% Equalized Bid \$24,225 for D-BB, D-RB, D-HB, D-BSB]</b>

Contract Details:

Vendor: **Detroit Next, Inc.**  
Amount: **\$17,000**

Bid: **Lowest**  
End Date: **December 31, 2025**

Services & Costs:

**Demolition \$12,000; Backfill & Grading \$2,500; Site Finalization \$2,500; TOTAL \$17,000**

**\*\*\*Demolition Completion date: 1/28/25. Privately owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based, Headquartered, Resident, Micro, and Minority-Owned Business Enterprise until 1/18/25. Vendor indicates a Total Employment of 8; 6 Employees are Detroit residents.**



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081132 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 15355 Freeland. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 985 East Jefferson Avenue, Suite 300, Detroit, MI 48207 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$16,180.00

Funding

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **12-3-25**  
Political Contributions and Expenditures Statement:  
Signed: **11-1-24** Contributions: **none**

Consolidated Affidavits

Date signed: **11-1-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

Bid Information

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 15355 Freeland on January 3, 2025.**

**Bids closed on January 14, 2025 12 Invited Suppliers; 4 Bids Received.**

ALL Bids:

<b>Salenbien Trucking</b>	<b>\$16,180</b>	<b>[2% equalized bid \$15,856.40 for D-BB]</b>
<b>SC Environmental Services</b>	<b>\$18,500</b>	<b>[12% equalized bid \$16,280 for D-BB,D-RB, D-HB, D-BSB]</b>
<b>Inner City Contracting LLC</b>	<b>\$20,769</b>	<b>[8% equalized bid \$18,484.41 for D-BB, D-HB, D-BSB]</b>
<b>Detroit Next Inc.</b>	<b>\$21,990</b>	<b>[13% equalized bid \$19,131.30 for D-BB, D-RB, D-HB, D-BMBC]</b>

Contract Details:

Vendor: **Salenbien Trucking and Excavating, Inc** Bid: **Lowest Responsible Bid**  
End Date: **December 31, 2025** Amount: **\$16,180**

Services & Costs:

**Demolition \$8,660 Backfill & Grading \$4,960 Site Finalization \$2,560 TOTAL \$16,180**

**\*\*\*Demolition Completion date: January 23, 2025. DBLA Owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based Business until 10/3/25. Vendor indicates a Total Employment of 88; 3 Employees are Detroit residents.**



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081402 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Commercial Properties, 13400, 13406 & 13412 Justine. – Contractor: Adamo Demolition Company – Location: 320 East Seven Mile Road, Detroit, MI 48203 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$47,895.00.

Funding

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **3-4-25**  
Political Contributions and Expenditures Statement:  
Signed: **5-15-24** Contributions: **none**

Consolidated Affidavits

Date signed: **5-15-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance.  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

Bid Information

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Commercial properties at 13400,13406, 13412 Justine on December 4, 2024.**

**Bids closed on December 6, 2024 12 Invited Suppliers; 4 Bids Received.**

ALL Bids:

**Adamo Demolition Company \$47,895 [13% equalized bid \$41,668.65 for D-BB, D-HB, C-WDB,C-WIB]**  
**Salenbien Trucking \$49,687 [2% equalized bid \$48,693.26 for D-BB]**  
**Inner City Contracting LLC \$57,234 [8% equalized bid \$52,655.28 for D-BB, D-HB, D-BSB]**  
**DMC Consultants \$88,938 [13% equalized bid \$75,597.30 for D-BB, D-RB, D-HB, D-BSB,C-WIB]**

Contract Details:

Vendor: **Adamo Demolition Company** Bid: **Lowest Responsible Bid**  
End Date: **December 31, 2025** Amount: **\$47,895**

Services & Costs:

**Demolition \$32,520 Backfill & Grading \$11,250 Site Finalization \$4,125 TOTAL \$47,895**

**\*\*\*Demolition Completion date: January 15, 2025. Privately Owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based Business, Detroit Headquartered, Construction Workforce Development Business, and Construction workforce Investment Business until 10/21/25.**

**Vendor indicates a Total Employment of 75; 3 Employees are Detroit residents.**



**13400 Justine**



**13406 Justine**



**13412 Justine**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081526 Notification to Council – 100% Blight Funding – To Provide an Emergency Alteration for the Commercial Property, 3615 Arndt. – Contractor: Adamo Demolition Company – Location: 320 East Seven Mile Road, Detroit, MI 48203 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$28,600.00.

Funding

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **3-4-25**  
Political Contributions and Expenditures Statement:  
Signed: **5-15-24** Contributions: **none**

Consolidated Affidavits

Date signed: **5-15-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance.  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

Bid Information

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Commercial structure at 3615 Arndt on October 30, 2024.**

**Bids closed on January 10, 2025 9 Invited Suppliers; 2 Bids Received.**

ALL Bids:

**Adamo Demolition Company \$28,600 [13% equalized bid \$24,882 for D-BB, D-HB, C-WDB,C-WIB]**  
**Salenbien Trucking \$26,600 [2% equalized bid \$26,068 for D-BB]**

Contract Details:

Vendor: **Adamo Demolition Company** Bid: **Lowest Responsible Bid**  
End Date: **December 31, 2025** Amount: **\$28,600**

Services & Costs:

**Demolition \$28,600 Backfill & Grading \$0.00 Site Finalization \$0.00 TOTAL \$28,600**

**\*\*\*Demolition Completion date: February 7, 2025. Privately Owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based Business, Detroit Headquartered, Construction Workforce Development Business, and Construction workforce Investment Business until 10/21/25.**

**Vendor indicates a Total Employment of 75; 3 Employees are Detroit residents.**



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081529 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 526 Harmon. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$36,890.00.

Funding:

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **6-7-25**

Political Contributions and Expenditures Statement:

Signed: **7-22-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 526 Harmon on November 20, 2024.**

**Bids closed on December 13, 2024. 12 Invited Suppliers; 4 Bids Received.**

ALL Bids:

<b>Salenbien Trucking</b>	<b>\$41,806 [2% Equalized Bid \$40,969.88 for D-BB]</b>
<b>Detroit Next</b>	<b>\$36,890 [13% Equalized Bid \$32,094.30 for D-BB, D-RB, D-HB, D-BMBC]</b>
<b>Inner City</b>	<b>\$41,980 [8% Equalized Bid \$38,621.60 for D-BB, D-HB, D-BSB]</b>
<b>DMC Consultants</b>	<b>\$45,010 [15% Equalized Bid \$38,258.50 for D-BB, D-RB, D-HB, D-BSB, C-WIB]</b>

Contract Details:

Vendor: **Detroit Next, Inc.**

Amount: **\$36,890**

Bid: **Lowest**

End Date: **December 31, 2025**

Services & Costs:

**Demolition \$31,890; Backfill & Grading \$2,500; Site Finalization \$2,500; TOTAL \$36,890**

**\*\*\*Demolition Completion date: 12/9/24. DBLA owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based, Headquartered, Resident, Micro, and Minority-Owned Business Enterprise until 1/18/25. Vendor indicates a Total Employment of 8; 6 Employees are Detroit residents.**



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3081534 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 1176 Clairmount. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$26,900.00.

Funding:

Account String: **1003-21200-160020-622975**  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$12,471,755 as of February 21, 2025**

Tax Clearances Expiration Date: **6-7-25**

Political Contributions and Expenditures Statement:  
Signed: **7-22-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-22-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Bid Information:

**Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 1176 Clairmount on November 14, 2024.**

**Bids closed on December 3, 2024. 12 Invited Suppliers; 4 Bids Received.**

ALL Bids:

<b>Salenbien Trucking</b>	<b>\$30,712 [2% Equalized Bid \$30,097.76 for D-BB]</b>
<b>Detroit Next</b>	<b>\$26,900 [13% Equalized Bid \$23,403 for D-BB, D-RB, D-HB, D-BMBC]</b>
<b>Inner City</b>	<b>\$31,980 [8% Equalized Bid \$29,421.60 for D-BB, D-HB, D-BSB]</b>
<b>DMC Consultants</b>	<b>\$33,600 [15% Equalized Bid \$28,560 for D-BB, D-RB, D-HB, D-BSB, C-WIB]</b>

Contract Details:

Vendor: **Detroit Next, Inc.**  
Amount: **\$26,900**

Bid: **Lowest**  
End Date: **December 31, 2025**

Services & Costs:

**Demolition \$21,900; Backfill & Grading \$2,500; Site Finalization \$2,500; TOTAL \$26,900**

**\*\*\*Demolition Completion date: 12/12/24. Privately owned.**

Certifications/# of Detroit Residents:

**Certified as Detroit Based, Headquartered, Resident, Micro, and Minority-Owned Business Enterprise until 1/18/25. Vendor indicates a Total Employment of 8; 6 Employees are Detroit residents.**





### CONSTRUCTION & DEMOLITION

6006981 100% Capital Funding – To Provide Architecture and Engineering Services to Renovate and Restore the Merrill Fountain located in Palmer Park. – Contractor: Giffels-Webster Engineers, Inc. – Location: 28 W. Adams Avenue, Suite 1200, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$420,929.76.

Funding

Account String: **4533-20507-470012-644124**  
Fund Account Name: **City of Detroit Capital Projects**  
Appropriation Name: **CoD Capital Projects**  
Funds Available: **\$27,426,349 as of February 21, 2025**

Tax Clearances Expiration Date: **9-18-25**

Political Contributions and Expenditures Statement:  
Signed: **10-28-24** Contributions: **none**

Consolidated Affidavits

Date signed: **10-28-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Background:

**The Merrill Fountain, also known as Palmer Fountain, is a significant historical monument in the City of Detroit, originally built in 1901. Crafted with white marble in the Italian Renaissance style, the fountain was originally the centerpiece of Campus Martius, located in front of the old Detroit Opera House. The fountain was relocated to Palmer Park in 1925 as part of an initiative to reduce traffic congestion downtown.**

**Over time, the fountain has fallen into disrepair and has been inoperable for many decades. Some of the fountain’s elements have also been lost or destroyed. This project aims to restore the Merrill Fountain to its former beauty and functionality, while preserving its historical and architectural significance.**

**This project will be a Design-Bid-Build, which will involve careful attention to both the restoration of the structure and the revitalization of its water features. Key aspects of the project will also be conducting community engagements and getting residents’ input and feedback. The goal of this restoration project is to put the Merrill Fountain back in operation and to make it a landmark in Palmer Park once again.**

Bid Information

**RFP opened September 27, 2024 & closed October 22, 2024. 146 suppliers invited to bid; 3 Bids Received.**

**Bids were evaluated based on Work Plan and Schedule [15 points], Capacity [15 points]; Experience [20 points]; Pricing [15 points]; Detroit Business Certification of Prime [15 points]; Detroit Business Certification of Subcontractors [20 points]; Total Maximum points is 100 points.**

All Bids

<b>Giffels-Webster Engineers, Inc.</b>	<b>[65 points]</b>
<b>Hamilton Anderson Associates, Inc.</b>	<b>[58.33 points]</b>
<b>Wade Trim Associates, Inc</b>	<b>[41.67 points]</b>

Contract Details:

Vendor **Giffels-Webster Engineers, Inc.**  
Amount: **\$420,929.76**

Bid: **Highest Ranked [65 points]**  
End Date: **Two (2) years from approval**

***Contract Discussion continues on the next page***

## **CONSTRUCTION & DEMOLITION-cont.**

6006981 100% Capital Funding – To Provide Architecture and Engineering Services to Renovate and Restore the Merrill Fountain located in Palmer Park. – Contractor: Giffels-Webster Engineers, Inc. – Location: 28 W. Adams Avenue, Suite 1200, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$420,929.76.

### Services:

- **Project Administration & Coordination**
  - The Vendor and the City of Detroit will establish weekly and/or bi-weekly meetings to discuss and coordinate project progress.
  - The Vendor will produce and maintain an updated comprehensive work schedule that outlines key dates of internal and public discussions, critical decision-making dates, and anticipated submission of deliverables including schematics, designs, and construction document bid sets.
  - The Vendor must be prepared to coordinate with various agencies, including, the Building Safety Engineering and Environmental Department (BSEED), Environmental Protection Agency (EPA), Detroit Sewage and Water Department (DWSD) and others.
  
- **Community Engagement & Collaborative Design Sessions**
  - The Vendor should expect to attend one (1) in-person community meeting/session during the design development of the project.
  - Provide an engagement summary per session, detailing content of the session, feedback received and follow up actions.
  
- **Support City staff in the development of graphic representations, including rendered site plans and of the fountain. Professional renderings will be required once a final design has been developed. Renderings must include Aerial view renderings and Fountain Renderings.**
  
- **Assessments**
  - Research and review any findings that will help understand the fountain's original design and features. Provide CDD all of research findings such as any historical documents, photographs, or drawings.
  - Complete visual inspections and a walk-through to assess the site and the fountain's condition such as structural, electrical, plumbing, and finishes. Prepare a complete report on the status of the existing fountain and site.
  - Complete a site assessment including a topographic and utility survey. The survey must include the area deemed necessary for design development. The Contractor will provide CDD the PDF and AutoCAD versions of the survey.
  - Complete a 3D laser scanning to digitally scan fountain. Provide CDD with a copy of a PDF and AutoCAD file of the scan.
  - Provide a written technical report supported with photos along with risk assessment of the existing conditions and recommendation on the priority of works that need to be completed to support achieving the project goals. To include material condition, structural assessment, replacement recommendation to match the original, plumbing recommendation, etc.
  - Provide a preliminary cost estimate for the full restoration broken into divisions
  - Prepare analytical representation and diagrams that convey key background information.
  - The Vendor will provide CDD with all PDF and AutoCAD versions of the survey
  
- **Programming & Operations and Maintenance Planning**
  - Prepare two schemes based on uses and information gathered from the community and city staff. Schemes should include functional relationships, site relationships, as well as preliminary project massing.
  - Prepare a maintenance and operation cost forecast. The forecast should include preventative maintenance and future reinvestment of the fountain.
  - After the City and community review, the consultant will make changes as requested to arrive at a final approval.

*Contract Discussion continues on the next page*

## **CONSTRUCTION & DEMOLITION-cont.**

6006981 100% Capital Funding – To Provide Architecture and Engineering Services to Renovate and Restore the Merrill Fountain located in Palmer Park. – Contractor: Giffels-Webster Engineers, Inc. – Location: 28 W. Adams Avenue, Suite 1200, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$420,929.76.

### Services-cont.:

- **Schematic Design**
  - **Prepare one (1) round of schematic package for review and comment. Package should include a preliminary budget and construction schedule. If necessary, prepare phasing recommendations for consideration.**
  
- **Design Development**
  - **Based on approved schematic design package, refine and prepare drawings and specifications.**
  - **Drawings shall include material choices, restoration approach and techniques, and preliminary engineering such as structural, water, and electrical systems necessary.**
  - **Prepare a final Design Development package and preliminary cost estimate for review and comment.**
  
- **Construction Documents**
  - **Based on approved Design Development package, prepare a complete set of construction documents that outline the requirements of construction for the fountain restoration, including all architectural, structural, site, electrical, plumbing drawings. This should include project specifications detailing all materials and required quality levels.**
  - **Documentation will include submission of 80% and 100% construction document bid sets for review, issued for permits, and issues for bid.**
  - **Provide an itemized cost estimate related to construction during the 80% and 100% CDs.**
  - **Provide an estimated timeline and lead time items needed to complete all construction services.**
  - **Provide any required drawings for the coordination of fixtures and equipment.**
  - **Submit required stamped and sealed construction documents for required government permits and approvals. Review Plan Review and permit application and calculated fees with CDD project Manager PRIOR to submission. Add CDD project manager as a plan review/ permit delegate, with all permissions in ELAPS on-line application.**
  - **Revise construction documents per City's plan review comments as required.**
  
- **Construction Administration – During Construction**
  - **In conjunction with selected construction contractor, review construction schedule.**
  - **Review and approve all request for information (RFI), shop drawings, project data, and samples for compliance with contract documents. Consult with the City as needed.**
  - **Conduct site visits for the purposes of construction observation, project review and general project oversight as needed. Coordinate site visits with CDD and the selected contractor at major milestones.**
  - **Review and communicate with the city on any proposed change orders. Assist in the processing them for approval.**
  - **Participate at construction project progress meetings and take meeting minutes.**
  - **Certify that all contractor work is performed and completed by the project's construction documents.**
  - **At the completion of construction, perform all final project walk-throughs with CDD for final Owner acceptance of the project.**
  - **Prepare a punch list and submit for a certificate of substantial completion.**
  - **Provide final as-built documents upon receipt of contractors red-line construction documents.**
  - **Assist the City in securing a Certificate of Occupancy or other approvals as required.**
  -

*Contract Discussion continues on the next page*

**CONSTRUCTION & DEMOLITION-cont.**

6006981 100% Capital Funding – To Provide Architecture and Engineering Services to Renovate and Restore the Merrill Fountain located in Palmer Park. – Contractor: Giffels-Webster Engineers, Inc. – Location: 28 W. Adams Avenue, Suite 1200, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$420,929.76.

Fees:

<b>A/E Service - Merrill/Palmer Fountain</b>	<b>Giffels-Webster</b>	
<b>Break out of bid</b>	<b>Amount</b>	<b>Anticipated Hours</b>
TASK 1: Project Administration & Coordination	\$ 39,455.00	294
TASK 2: Community Engagement & Collaborative Design Sessions	\$ 21,740.00	164
TASK 3: Assessment	\$ 43,165.84	308
TASK 4: Programming & Operations and Maintenance Planning	\$ 23,828.48	167
TASK 5: Schematic Design	\$ 44,896.74	319
TASK 6: Design Development	\$ 71,319.24	496
TASK 7: Construction Documents	\$ 87,234.82	616
TASK 8: Construction Administration	\$ 61,289.64	419
Owner's Allowance	\$ 20,000.00	
<b>TOTAL</b>	<b>\$ 412,929.76</b>	<b>2783</b>
<i>Alternate: To include lighting design</i>		
	\$ 8,000.00	

<b>Customized Job Titles</b>	<b>Hourly Rates</b>
Principal	\$ 190.00
Principal Architect	\$ 185.00
Project Manager	\$ 145.00
Architectural Staff I	\$ 105.00
Architectural Staff II	\$ 135.00
Lead Engineer	\$ 135.00
Principal Planner	\$ 135.00
Lead Landscape Architect	\$ 135.00

Certifications/# of Detroit Residents:

**Certified as Detroit Based Business, Detroit Headquartered Business until February 3, 2026.**

## HOUSING & REVITALIZATION

6006937 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services. – Contractor: Mariners Inn – Location: 445 Ledyard, Detroit, MI 48201 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$498,528.00.

### Funding:

Account String: **3921-21243-360122-617900**  
Fund Account Name: **Other Special Revenue Fund**  
Appropriation Name: **Opioid Settlement Proceeds**  
Funds Available: **\$7,781,583 as of February 21, 2025**

Tax Clearances Expiration Date: **8-22-25**

Political Contributions and Expenditures Statement:

Signed: **8-13-24** Contributions: **None**

### Consolidated Affidavits:

Date signed: **8-13-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Does not have employees. No App
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

### Background:

**In response to opioid, fentanyl, and other synthetic opioids crisis; the City – alongside its partners in the community and at the federal, state, and county levels – has worked to expand substance use prevention and community education; harm reduction services like naloxone distribution, naloxone training, and syringe service programs; and access to high-quality substance use treatment.**

**However, gaps in services remain, and many Detroit residents who use substances have inadequate access to prevention, treatment, recovery, and holistic wraparound services. Sometimes this challenge reflects a lack of visibility of resources, awareness of services, and coordination of care. In other instances, residents have difficulty navigating the process to access treatment or other supportive health and social services, which can be multi-step, complex, and paperwork intensive. Furthermore, some residents may be open to seeking treatment – or participating in other services like harm reduction – but need peer guidance and coaching to help make that positive choice.**

**Through this RFP, the City of Detroit is now seeking to expand the supply and accessibility of recovery housing to help individuals maintain their recovery over the long term and address a key barrier to success in treatment. Recovery housing provides stable and supportive housing to individuals with substance use disorders who are completing treatment, who may have previously been living in a location that is not conducive to entering and maintaining recovery.**

**Many individuals seek recovery housing placements after completing inpatient treatment, while continuing treatment as outpatients. Recovery housing services and stays vary broadly: some homes offer on-site treatment services or group sessions, while others primarily offer a supportive living environment. Stays can range from a few months to longer periods of time, depending on the program policies.**

**The City of Detroit has also issued RFPs for Recovery Housing Construction and Rehabilitation to expand the supply of recovery housing units. Respondents were also able to submit proposals to build new recovery housing facilities, rehabilitate facilities to serve as recovery housing or expand existing recovery housing facilities. Bidders could submit proposals for multiple award categories and for both RFPs.**

### Bid Information

**RFP opened August 7, 2024 & closed on August 27, 2024. 34 Invited Suppliers; 6 Bids Received.**

**Bids were evaluated based on Recovery Housing Experience, Organization, Facility Characteristics & Policies, Financial Management Capacity [25 points]; Project Approach and Timeline [25 points]; Cost Proposal [15 points]; Detroit Based Certification of Vendor [15 points]; Detroit Based Certification of Subcontractors, if applicable [20 points]; Total Maximum points without certifications is 65 points. Maximum with certifications is 100.**

***Contract discussion continues onto the next page.***

**HOUSING & REVITALIZATION – *continued***

6006937 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services. – Contractor: Mariners Inn – Location: 445 Ledyard, Detroit, MI 48201 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$498,528.00.

ALL Bids (none of the Vendors received equalization credits for CRIO - Detroit Business Certifications):

Self Help Addiction Recovery House	[55 points]
Detroit Rescue Mission Ministries (West Chicago)	[50.02 points]
Second Chance	[44.2 points]
Detroit Rescue Mission Ministries (Anglin)	[35.04 points]
Mariners Inn	[28.38 points]
Detroit Rescue Mission Ministries (E. Grand Blvd.)	[25.88 points]

**\*\*\* All 6 bids were awarded contracts. According to OCP, Procurement took 6 months to complete because of challenges experienced by OCP and HRD with identification of available Opioid Settlement Funding for multiple vendor awards.**

Contract Details:

Vendor: **Mariners Inn**  
Amount: **\$498,528**

Bid: **Multiple Awards [28.38 points]**  
End Date: **January 28, 2028**

Services:

**Operation and expansion of the supply and accessibility of Recovery Housing Facilities in the City of Detroit for individuals receiving substance use disorder (SUD) services within the City.**

**The recovery housing team will support individuals residing in recovery housing. SUD supportive services will be knitted into the residential lifestyle. The team will make referrals to ongoing follow-up care for interested individuals. Referrals offered will include a warm handoff to primary care services, behavioral health services, including medications to treat opioid use disorder, and social services such as outreach and housing services, hygiene supplies, clothing assistance, financial assistance, etc. as needed.**

**The Expansion into The Anchor, Mariners Inn will increase recovery housing capacity from 36 to 45 beds, providing additional space for residents to engage in structured recovery. The 45 beds receiving funding from the City of Detroit as recovery housing under this Agreement will not be used for other clients or services outside of recovery housing or counted toward beds available for other purposes.**

**The projected increase in the number of individuals to be served over the contract term is 51. The recovery housing facility will serve 44 male residents. The length of stay permitted is 6 months, but the typical stay is 4 months.**

**The facility will be staffed 24/7 with counselors, peer coaches, and recovery professionals to provide continuous care. There will be on-site case management, group therapy, vocational training, and wellness programs.**

**The expansion will offer 44 permanent supportive housing units alongside the recovery housing program. This will provide residents with a long-term pathway to stable housing, ensuring they can focus on their recovery goals without the stress of housing insecurity.**

**Mariners Inn’s model shifts from short- term stabilization to long-term, client-directed recovery, ensuring smooth transitions from structured treatment settings to independent living through outreach, engagement, post-treatment monitoring, and a variety of supportive services.**

*Contract discussion continues onto the next page.*

**HOUSING & REVITALIZATION – *continued***

6006937      100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services. – Contractor: Mariners Inn – Location: 445 Ledyard, Detroit, MI 48201 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$498,528.00.

Services – *continued*:

**This is a 3-year agreement, with the option for 2 one-year renewals.**

Fees:

**The project will charge a flat rate of \$10.35 per resident per night. The total room and board cost per month is \$310.50. Yearly costs detailed in chart below.**

<b>Term</b>	<b>Amount Not to Exceed</b>	<b>Documentation</b>
Year One	\$163,304.67	Per Diem Rate as stated above- monthly report showing # of residents served per night
Year Two	\$166,156.67	Per Diem Rate as stated above
Year Three	\$169,066.66	Per Diem Rate as stated above
<b>Total Contract Amount:</b>		<b>\$498,528.00</b>

## HOUSING & REVITALIZATION

6006951 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (Anglin Location). – Contractor: Detroit Rescue Mission Ministries – Location: 19211 Anglin Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

### Funding:

Account String: **3921-21243-360122-617900**  
Fund Account Name: **Other Special Revenue Fund**  
Appropriation Name: **Opioid Settlement Proceeds**  
Funds Available: **\$7,781,583 as of February 21, 2025**

Tax Clearances Expiration Date: **10-22-25**

Political Contributions and Expenditures Statement:

Signed: **8-16-24** Contributions: **None**

### Consolidated Affidavits:

Date signed: **8-16-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Does not have employees. No App
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

### Background:

**In response to opioid, fentanyl, and other synthetic opioids crisis; the City – alongside its partners in the community and at the federal, state, and county levels – has worked to expand substance use prevention and community education; harm reduction services like naloxone distribution, naloxone training, and syringe service programs; and access to high-quality substance use treatment.**

**However, gaps in services remain, and many Detroit residents who use substances have inadequate access to prevention, treatment, recovery, and holistic wraparound services. Sometimes this challenge reflects a lack of visibility of resources, awareness of services, and coordination of care. In other instances, residents have difficulty navigating the process to access treatment or other supportive health and social services, which can be multi-step, complex, and paperwork intensive. Furthermore, some residents may be open to seeking treatment – or participating in other services like harm reduction – but need peer guidance and coaching to help make that positive choice.**

**Through this RFP, the City of Detroit is now seeking to expand the supply and accessibility of recovery housing to help individuals maintain their recovery over the long term and address a key barrier to success in treatment. Recovery housing provides stable and supportive housing to individuals with substance use disorders who are completing treatment, who may have previously been living in a location that is not conducive to entering and maintaining recovery.**

**Many individuals seek recovery housing placements after completing inpatient treatment, while continuing treatment as outpatients. Recovery housing services and stays vary broadly: some homes offer on-site treatment services or group sessions, while others primarily offer a supportive living environment. Stays can range from a few months to longer periods of time, depending on the program policies.**

**The City of Detroit has also issued RFPs for Recovery Housing Construction and Rehabilitation to expand the supply of recovery housing units. Respondents were also able to submit proposals to build new recovery housing facilities, rehabilitate facilities to serve as recovery housing or expand existing recovery housing facilities. Bidders could submit proposals for multiple award categories and for both RFPs.**

### Bid Information

**RFP opened August 7, 2024 & closed on August 27, 2024. 34 Invited Suppliers; 6 Bids Received.**

**Bids were evaluated based on Recovery Housing Experience, Organization, Facility Characteristics & Policies, Financial Management Capacity [25 points]; Project Approach and Timeline [25 points]; Cost Proposal [15 points]; Detroit Based Certification of Vendor [15 points]; Detroit Based Certification of Subcontractors, if applicable [20 points]; Total Maximum points without certifications is 65 points. Maximum with certifications is 100.**

***Contract discussion continues onto the next page.***



**HOUSING & REVITALIZATION – *continued***

6006951 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (Anglin Location). – Contractor: Detroit Rescue Mission Ministries – Location: 19211 Anglin Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

ALL Bids (none of the Vendors received equalization credits for CRIO - Detroit Business Certifications):

Self Help Addiction Recovery House	[55 points]
Detroit Rescue Mission Ministries (West Chicago)	[50.02 points]
Second Chance	[44.2 points]
Detroit Rescue Mission Ministries (Anglin)	[35.04 points]
Mariners Inn	[28.38 points]
Detroit Rescue Mission Ministries (E. Grand Blvd.)	[25.88 points]

**\*\*\* All 6 bids were awarded contracts. According to OCP, Procurement took 6 months to complete because of challenges experienced by OCP and HRD with identification of available Opioid Settlement Funding for multiple vendor awards.**

Contract Details:

Vendor: **Detroit Rescue Mission Ministries**  
Amount: **\$1,368,267.38**

Bid: **Multiple Awards [35.04 points]**  
End Date: **January 28, 2028**

Services:

**Operation and expansion of the supply and accessibility of Recovery Housing Facilities in the City of Detroit for individuals receiving substance use disorder (SUD) services within the City.**

**Services will include up to six months of sober, safe housing subsidized at 100%, with private sleeping quarters, linens, and towels, a shared kitchen, and indoor/outdoor recreational areas. AA/NA groups will be held on-site, and transportation to off-site meetings will be provided. All residents will be required to be in outpatient treatment.**

**All residents will work with a peer recovery coach and a case manager. Work will be conducted one-on-one or in groups based on the individual needs of residents. Services include recovery planning, working on relationships, developing health and leisure activities, preventing relapses, access to higher levels of treatment if needed, assessments, reassessments, and service plan development to identify goals, objectives, types of interventions, referrals needed, coordinate with other agencies, monitoring, and addresses all areas the resident/household need to successfully transition to the community including safe housing, employment and education, behavioral health services, primary healthcare, children within the household needs, achieving housing placement and addressing behavioral health conditions.**

**All recovery housing residents must also be enrolled in an outpatient program to address their SUD/COD concerns. They may enroll in DRMM's Outpatient services at 211 Glendale, Highland Park, MI or another provider of their choice.**

**The projected increase in the number of individuals to be served over the course of the contract term is between 32 and 48 depending on their length of stay. The projected increase in the number of new beds to be offered over the course of the grant term is 16 for men. The length of stay permitted is six months. The total resident room and board cost per month is \$1050.**

***Contract discussion continues onto the next page.***

**HOUSING & REVITALIZATION – *continued***

6006951 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (Anglin Location). – Contractor: Detroit Rescue Mission Ministries – Location: 19211 Anglin Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

Services – *continued*:

**If a resident does not qualify for Detroit Wayne Integrated Health Network assistance, DRMM may charge the resident based on a sliding fee schedule. If there is a gap, DRMM will request the city to use an amount of funds under this contract to cover that gap.**

**This is a 3-year agreement, with the option for 2 one-year renewals.**

Fees:

**The project will charge a flat rate of \$77.10 per resident per night. The project will charge a flat rate of \$1233.60 per day for startup days when beds are not filled, with a maximum limit of 30 days. Yearly costs detailed in chart below.**

<b>Term</b>	<b>Amount Not to Exceed</b>	<b>Documentation</b>
Project Start-Up Costs	\$17,500.00	Itemized Receipts
Year One	\$438,802.13	Per Diem Rate as stated above- monthly report showing # of residents served per night
Year Two	\$451,162.19	Per Diem Rate as stated above
Year Three	\$460,803.06	Per Diem Rate as stated above
<b>Total Contract Amount:</b>		<b>\$1,368,267.38</b>

## HOUSING & REVIALIZATION

6006952 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (E Grand Blvd Location). – Contractor: Detroit Rescue Mission Ministries – Location: 626 E. Grand Boulevard, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,387,067.38.

### Funding

Account String: **3921-21243-360122-617900**  
Fund Account Name: **Other Special Revenue Fund**  
Appropriation Name: **Opioids Settlement Proceeds**  
Funds Available: **\$7,781,583 as of February 21, 2025**

Tax Clearances Expiration Date: **10-2-25**

Political Contributions and Expenditures Statement:

Signed: **8-16-24** Contributions: **none**

### Consolidated Affidavits

Date signed: **8-16-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

### Background:

**The opioid epidemic is an urgent public health crisis that disproportionately affects the City of Detroit. In the late 1990s and early 2000s, Detroit saw between 75 – 100 drug overdose deaths per year. As the opioid crisis accelerated nationwide, driven by the availability of prescription opioid medications and heroin, deaths rose to 100 – 150 per year from the mid-2000s through 2014.**

**However, as fentanyl and other synthetic opioids became more prevalent in the drug supply, deaths rose sharply, nearly tripling from 132 in 2014 to 359 in 2018. Finally, just as overdose deaths had begun to level off in 2019, the pandemic struck, bringing widespread bereavement, job loss, isolation, and disruption of daily life, and interruption of essential substance use treatment and recovery support services. With this sudden increase in risk factors for substance use and drug poisoning, deaths tragically rose yet again.**

**In response to this crisis, the City – alongside its partners in the community and at the federal, state, and county levels – has worked to expand substance use prevention and community education; harm reduction services like naloxone distribution, naloxone training, and syringe service programs; and access to high-quality substance use treatment. However, gaps in services remain, and many Detroit residents who use substances have inadequate access to prevention, treatment, recovery, and holistic wraparound services. Sometimes this challenge reflects a lack of visibility of resources, awareness of services, and coordination of care. In other instances, residents have difficulty navigating the process to access treatment or other supportive health and social services, which can be multi-step, complex, and paperwork intensive. Furthermore, some residents may be open to seeking treatment – or participating in other services like harm reduction – but need peer guidance and coaching to help make that positive choice.**

**Through this RFP, the City of Detroit is now seeking to expand the supply and accessibility of recovery housing to help individuals maintain their recovery over the long term and address a key barrier to success in treatment. Recovery housing provides stable and supportive housing to individuals with substance use disorders who are completing treatment, who may have previously been living in a location that is not conducive to entering and maintaining recovery (e.g., an unsafe location, a location where drug use occurs, etc.). Many individuals seek recovery housing placements after completing inpatient treatment, while continuing treatment as outpatients. Recovery housing services and stays vary broadly: some homes offer on-site treatment services or group sessions, while others primarily offer a supportive living environment. Stays can range from a few months to longer periods of time, depending on the program policies.**

***Contract Discussion continues on the next page***

**HOUSING & REVIALIZATION-cont.**

6006952 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (E Grand Blvd Location). – Contractor: Detroit Rescue Mission Ministries – Location: 626 E. Grand Boulevard, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,387,067.38.

Bid Information

RFP opened August 7, 2024 & closed August 27, 2024. 34 suppliers invited to bid; 6 Bids Received.

Bids were evaluated based on Experience with Recovery Housing, Facility Characteristics, Policies, and Financial Management Capacity [25 points], Proposal Approach [25 points]; Pricing and Budget [15 points]; Detroit Business Certification of Prime [15 points]; Detroit Business Certification of Subcontractors [20 points]; Total Maximum points is 100 points.

All Bids

Self-Help Addiction Recovery House	[55 points]
Detroit Rescue Mission Ministries (West Chicago)	[50 points]
Second Chance	[44.20 points]
Detroit Rescue Mission Ministries (Anglin)	[35.04 points]
Mariners Inn	[28.38 points]
Detroit Rescue Mission Ministries (E. Grand Blvd)	[25.88 points]

OCP took 6 months to complete this agreement because of challenges experienced by OCP and HRD with the identification of available Opioid Settlement Funding for multiple vendor awards.

Vendors were bidding for the opportunity to increase their supply of long-term recovery housing and expand access for various types of clients. Award amounts were based on cost effectiveness, supply/accessibility and supportive services offered. Multiple organizations were awarded.

Contract Details:

Vendor Detroit Rescue Mission Ministries (E. Grand Blvd)  
Amount: \$1,387,067.38

Bid: Lowest Ranked [25.88 points]  
End Date: January 28, 2028

Services:

- The Vendor will Not deny service to individuals and/or families based on family composition, sexual orientation, gender identity, marital status, physical or mental health conditions, or disability to the greatest extent possible within the recovery home's capabilities. [Except that a recovery home may determine which participants can safely and appropriately be served based on the type of facility being operated – e.g., single-sex facility, ADA accessible v. inaccessible facility.] Demonstrated noncompliance will result in removal of grant funding.
- Recognize that many individuals who use substances become involved in the criminal justice system and accept residents with a felony record or current criminal justice system involvement. Contractor may also set reasonable limits on offense types, based on safety considerations for all residents.
- Recovery housing should promote person-centered, individualized, and strength-based strategies. This means that the individual's strengths, needs, preferences, and goals should be at the forefront of decision-making.
- The recovery housing team should also strive for equitable outcomes for all residents, acknowledging the systemic disparities that affect individuals based on race, culture, sexual orientation, gender (including gender identity), disability, age, or socioeconomic status.
- The projected increase in the number of individuals to be served over the course of the contract term is between 32 and 48 depending on their length of stay.

*Contract Discussion continues on the next page*

## **HOUSING & REVIALIZATION-*cont.***

6006952 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (E Grand Blvd Location). – Contractor: Detroit Rescue Mission Ministries – Location: 626 E. Grand Boulevard, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,387,067.38

### Services-*cont.*:

- **The City of Detroit mandates that recovery housing facilities have written termination policies and procedures in place for cases where an individual may need to be terminated from recovery housing. These policies and procedures must also include an appeals process that residents can easily access. Facilities must also have eviction prevention policies to support residents.**
- **Ensure that this funding shall not be used to duplicate the services provided by other funding sources. The 16 beds receiving funding from the City of Detroit as recovery housing under this Agreement will not be used for other clients or services outside of recovery housing or counted toward beds available for other purposes. The Vendor shall disclose to the City of Detroit other funding sources supporting the facility / services at the facility, to help identify and mitigate potential opportunities for duplication.**
- **The projected increase in the number of new beds to be offered over the course of the grant term is 16 for single women and women with children.**
- **The length of stay permitted is six months.**
- **The total resident room and board cost per month is \$525.00 per night.**
- **Services will include up to six months of sober, safe housing subsidized at 100%, with private sleeping quarters, linens, and towels, a shared kitchen, and indoor/outdoor recreational areas. AA/NA groups will be held on-site, and transportation to off-site meetings will be provided. All residents will be required to be in outpatient treatment.**
- **All residents will work with a peer recovery coach who supports residents in developing a life of self-sustained recovery. Work will be conducted one-on-one or in groups providing education and other types of group support. Services are based on the individual needs of residents and are documented in the Recovery Services Plan. Services include recovery planning, working on relationships, developing health and leisure activities, relapse prevention, and accessing higher levels of treatment if needed, as well as accessing basic services and referrals.**
- **All residents have access to a case manager who provides assessments, reassessments, and service plan development to identify goals, objectives, types of interventions, and referrals needed, plan targeted outcomes, coordinate with other agencies, and monitoring. Case management addresses all areas the resident and household need to successfully transition to the community including safe housing, employment and education, behavioral health services, primary healthcare, and any needs specific to children within the household.**
- **Recovery supports will be offered on-site by case managers and peer recovery coaches, and visits from community partners. Support is also offered in achieving housing placement and addressing behavioral health conditions. In addition to case management and recovery coaching, NA/AA group meetings are held on-site.**
- **All recovery housing residents must also be enrolled in an outpatient program to address their SUD/COD concerns. They may enroll in DRMM's Outpatient services at 211 Glendale, Highland Park, MI or another provider of their choice.**
- **If an individual returns to use while a resident in recovery housing, they can remain in the recovery home. They must continue to work with their assigned case manager and peer recovery coach, as well as utilize other resources available from community partners on achieving housing placement and addressing any behavioral health conditions. If needed, staff will provide support such as helping place an individual in inpatient treatment.**
- **All prescription medication, including those used to treat opioid use disorder such as methadone and/or buprenorphine will be locked up upon arrival to the recovery housing facility. Individuals can receive their medication at needed times and are expected to take medication as prescribed.**

*Contract Discussion continues on the next page*

**HOUSING & REVIALIZATION-*cont.***

6006952 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (E Grand Blvd Location). – Contractor: Detroit Rescue Mission Ministries – Location: 626 E. Grand Boulevard, Detroit, MI 48207 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,387,067.38.

Services-*cont.*:

- **If a resident does not qualify for Detroit Wayne Integrated Health Network assistance, we may charge the resident based on a sliding fee schedule. If there is a gap, we will request from the city to use an amount to cover that gap.**
- **Job descriptions and credentials for all personnel providing services must be kept on file by the Implementation Partner and shall be available for review by the City.**
- **The City of Detroit is committed to centralizing and warehousing data for the purpose of improving service delivery and enabling cross departmental analytics. For this reason, we expect applicants, contractual relationships, and resulting software platforms to enable data access, data interoperability, warehousing of resulting data, and adherence to City data standards.**
- **DRMM will use its internal data collection system, used for its extensive housing and other programs, to track and report data required for performance evaluation of this program. The staff responsible for submitting this data monthly are Keith Walton, Program Data Coordinator and Japheth Agboka, Chief Program Officer.**

Fees:

<b>Term</b>	<b>Amount Not to Exceed</b>	<b>Documentation</b>
Project Start-Up Costs	\$17,500.00	Itemized Receipts
Year One	\$448,402.13	Per Diem Rate as stated above- monthly report showing # of residents served per night
Year Two	\$460,762.19	Per Diem Rate as stated above
Year Three	\$460,403.06	Per Diem Rate as stated above
<b>Total Contract Amount:</b>		<b>\$1,387,067.38</b>

## HOUSING & REVIALIZATION

6006954 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (W Chicago Location). – Contractor: Detroit Rescue Mission Ministries – Location: 129000 West Chicago Street, Detroit, MI 48228 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

### Funding

Account String: **3921-21243-360122-617900**  
Fund Account Name: **Other Special Revenue Fund**  
Appropriation Name: **Opioids Settlement Proceeds**  
Funds Available: **\$7,781,583 as of February 21, 2025**

Tax Clearances Expiration Date: **10-2-25**

Political Contributions and Expenditures Statement:

Signed: **8-16-24** Contributions: **none**

### Consolidated Affidavits

Date signed: **8-16-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

### Background:

**The opioid epidemic is an urgent public health crisis that disproportionately affects the City of Detroit. In the late 1990s and early 2000s, Detroit saw between 75 – 100 drug overdose deaths per year. As the opioid crisis accelerated nationwide, driven by the availability of prescription opioid medications and heroin, deaths rose to 100 – 150 per year from the mid-2000s through 2014.**

**However, as fentanyl and other synthetic opioids became more prevalent in the drug supply, deaths rose sharply, nearly tripling from 132 in 2014 to 359 in 2018. Finally, just as overdose deaths had begun to level off in 2019, the pandemic struck, bringing widespread bereavement, job loss, isolation, and disruption of daily life, and interruption of essential substance use treatment and recovery support services. With this sudden increase in risk factors for substance use and drug poisoning, deaths tragically rose yet again.**

**In response to this crisis, the City – alongside its partners in the community and at the federal, state, and county levels – has worked to expand substance use prevention and community education; harm reduction services like naloxone distribution, naloxone training, and syringe service programs; and access to high-quality substance use treatment. However, gaps in services remain, and many Detroit residents who use substances have inadequate access to prevention, treatment, recovery, and holistic wraparound services. Sometimes this challenge reflects a lack of visibility of resources, awareness of services, and coordination of care. In other instances, residents have difficulty navigating the process to access treatment or other supportive health and social services, which can be multi-step, complex, and paperwork intensive. Furthermore, some residents may be open to seeking treatment – or participating in other services like harm reduction – but need peer guidance and coaching to help make that positive choice.**

**Through this RFP, the City of Detroit is now seeking to expand the supply and accessibility of recovery housing to help individuals maintain their recovery over the long term and address a key barrier to success in treatment. Recovery housing provides stable and supportive housing to individuals with substance use disorders who are completing treatment, who may have previously been living in a location that is not conducive to entering and maintaining recovery (e.g., an unsafe location, a location where drug use occurs, etc.). Many individuals seek recovery housing placements after completing inpatient treatment, while continuing treatment as outpatients. Recovery housing services and stays vary broadly: some homes offer on-site treatment services or group sessions, while others primarily offer a supportive living environment. Stays can range from a few months to longer periods of time, depending on the program policies.**

***Contract Discussion continues on the next page***

**HOUSING & REVIALIZATION-*cont.***

6006954 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (W Chicago Location). – Contractor: Detroit Rescue Mission Ministries – Location: 129000 West Chicago Street, Detroit, MI 48228 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

Bid Information

RFP opened August 7, 2024 & closed August 27, 2024. 34 suppliers invited to bid; 6 Bids Received.

Bids were evaluated based on Experience with Recovery Housing, Facility Characteristics, Policies, and Financial Management Capacity [25 points], Proposal Approach [25 points]; Pricing and Budget [15 points]; Detroit Business Certification of Prime [15 points]; Detroit Business Certification of Subcontractors [20 points]; Total Maximum points is 100 points.

All Bids

Self-Help Addiction Recovery House	[55 points]
Detroit Rescue Mission Ministries (West Chicago)	[50 points]
Second Chance	[44.20 points]
Detroit Rescue Mission Ministries (Anglin)	[35.04 points]
Mariners Inn	[28.38 points]
Detroit Rescue Mission Ministries (E. Grand Blvd)	[25.88 points]

OCP took 6 months to complete this agreement because of challenges experienced by OCP and HRD with the identification of available Opioid Settlement Funding for multiple vendor awards.

Vendors were bidding for the opportunity to increase their supply of long-term recovery housing and expand access for various types of clients. Award amounts were based on cost effectiveness, supply/accessibility and supportive services offered. Multiple organizations were awarded.

Contract Details:

Vendor Detroit Rescue Mission Ministries (West Chicago)  
Amount: \$1,368,267.38

Bid: 2<sup>nd</sup> Highest Ranked [50 points]  
End Date: January 28, 2028

Services:

- The Vendor will Not deny service to individuals and/or families based on family composition, sexual orientation, gender identity, marital status, physical or mental health conditions, or disability to the greatest extent possible within the recovery home's capabilities. [Except that a recovery home may determine which participants can safely and appropriately be served based on the type of facility being operated – e.g., single-sex facility, ADA accessible v. inaccessible facility.] Demonstrated noncompliance will result in removal of grant funding.
- Recognize that many individuals who use substances become involved in the criminal justice system and accept residents with a felony record or current criminal justice system involvement. Contractor may also set reasonable limits on offense types, based on safety considerations for all residents.
- Recovery housing should promote person-centered, individualized, and strength-based strategies. This means that the individual's strengths, needs, preferences, and goals should be at the forefront of decision-making.
- The recovery housing team should also strive for equitable outcomes for all residents, acknowledging the systemic disparities that affect individuals based on race, culture, sexual orientation, gender (including gender identity), disability, age, or socioeconomic status.
- The projected increase in the number of individuals to be served over the course of the contract term is between 32 and 48 depending on their length of stay.

*Contract Discussion continues on the next page*



## **HOUSING & REVIALIZATION-*cont.***

6006954 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (W Chicago Location). – Contractor: Detroit Rescue Mission Ministries – Location: 129000 West Chicago Street, Detroit, MI 48228 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

### Services-*cont.*:

- **The City of Detroit mandates that recovery housing facilities have written termination policies and procedures in place for cases where an individual may need to be terminated from recovery housing. These policies and procedures must also include an appeals process that residents can easily access. Facilities must also have eviction prevention policies to support residents.**
- **Ensure that this funding shall not be used to duplicate the services provided by other funding sources. The 16 beds receiving funding from the City of Detroit as recovery housing under this Agreement will not be used for other clients or services outside of recovery housing or counted toward beds available for other purposes. The Vendor shall disclose to the City of Detroit other funding sources supporting the facility / services at the facility, to help identify and mitigate potential opportunities for duplication.**
- **The projected increase in the number of new beds to be offered over the course of the grant term is 16 for single women and women with children.**
- **The length of stay permitted is six months.**
- **The total resident room and board cost per month is \$525.00 per night.**
- **Services will include up to six months of sober, safe housing subsidized at 100%, with private sleeping quarters, linens, and towels, a shared kitchen, and indoor/outdoor recreational areas. AA/NA groups will be held on-site, and transportation to off-site meetings will be provided. All residents will be required to be in outpatient treatment.**
- **All residents will work with a peer recovery coach who supports residents in developing a life of self-sustained recovery. Work will be conducted one-on-one or in groups providing education and other types of group support. Services are based on the individual needs of residents and are documented in the Recovery Services Plan. Services include recovery planning, working on relationships, developing health and leisure activities, relapse prevention, and accessing higher levels of treatment if needed, as well as accessing basic services and referrals.**
- **All residents have access to a case manager who provides assessments, reassessments, and service plan development to identify goals, objectives, types of interventions, and referrals needed, plan targeted outcomes, coordinate with other agencies, and monitoring. Case management addresses all areas the resident and household need to successfully transition to the community including safe housing, employment and education, behavioral health services, primary healthcare, and any needs specific to children within the household.**
- **Recovery supports will be offered on-site by case managers and peer recovery coaches, and visits from community partners. Support is also offered in achieving housing placement and addressing behavioral health conditions. In addition to case management and recovery coaching, NA/AA group meetings are held on-site.**
- **All recovery housing residents must also be enrolled in an outpatient program to address their SUD/COD concerns. They may enroll in DRMM's Outpatient services at 211 Glendale, Highland Park, MI or another provider of their choice.**
- **If an individual returns to use while a resident in recovery housing, they can remain in the recovery home. They must continue to work with their assigned case manager and peer recovery coach, as well as utilize other resources available from community partners on achieving housing placement and addressing any behavioral health conditions. If needed, staff will provide support such as helping place an individual in inpatient treatment.**
- **All prescription medication, including those used to treat opioid use disorder such as methadone and/or buprenorphine will be locked up upon arrival to the recovery housing facility. Individuals can receive their medication at needed times and are expected to take medication as prescribed.**

*Contract Discussion continues on the next page*

**HOUSING & REVIALIZATION-cont.**

6006954 100% Opioid Settlement Funding – To Provide Assistance with the Operations and Expansion of Recovery Housing for Individuals Receiving Substance Use Disorder (SUD) Services (W Chicago Location). – Contractor: Detroit Rescue Mission Ministries – Location: 129000 West Chicago Street, Detroit, MI 48228 – Contract Period: Upon City Council Approval through January 28, 2028 – Total Contract Amount: \$1,368,267.38.

Services-cont.:

- **If a resident does not qualify for Detroit Wayne Integrated Health Network assistance, we may charge the resident based on a sliding fee schedule. If there is a gap, we will request from the city to use an amount to cover that gap.**
- **Job descriptions and credentials for all personnel providing services must be kept on file by the Implementation Partner and shall be available for review by the City.**
- **The City of Detroit is committed to centralizing and warehousing data for the purpose of improving service delivery and enabling cross departmental analytics. For this reason, we expect applicants, contractual relationships, and resulting software platforms to enable data access, data interoperability, warehousing of resulting data, and adherence to City data standards.**
- **DRMM will use its internal data collection system, used for its extensive housing and other programs, to track and report data required for performance evaluation of this program. The staff responsible for submitting this data monthly are Keith Walton, Program Data Coordinator and Japheth Agboka, Chief Program Officer.**

Fees:

<b>Term</b>	<b>Amount Not to Exceed</b>	<b>Documentation</b>
Project Start-Up Costs	\$17,500.00	Itemized Receipts
Year One	\$438,802.13	Per Diem Rate as stated above- monthly report showing # of residents served per night
Year Two	\$451,162.19	Per Diem Rate as stated above
Year Three	\$460,803.06	Per Diem Rate as stated above
<b>Total Contract Amount:</b>		<b>\$1,368,267.38</b>

**PUBLIC LIGHTING – Waiver Requested**

6006963 100% PLD Decommissioning Funding – Maintenance and Repair Service of Underground Cables for PLD Assets. – Contractor: Energy Group, Inc.– Location: 1600 East Grand Blvd, Suite 300 Detroit, MI 48211 – Contract Period: upon City Council Approval for a Two (2) Year Period – Total Contract Amount: \$3,000,000.00.

Funding

Account String: **1011-29381-381100-617900**  
Fund Account Name: **PLD Decommissioning Reserve Fund**  
Appropriation Name: **Public Lighting Decommissioning**  
Funds Available: **\$2,484,384 as of February 21, 2025**

Tax Clearances Expiration Date: **10-24-25**

Political Contributions and Expenditures Statement:  
Signed: **10-16-24** Contributions: **none**

Consolidated Affidavits

Date signed: **10-16-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

**RFP opened September 16, 2024 & closed on November 1, 2024. 60 Invited Suppliers; 5 Bids Received.**

**Bids were evaluated based on Qualifications & Experience [35 points]; Familiarity of executives, personnel and field supervision [10 points]; Price [20 points]; Detroit Based Certification of Vendor [15 points]; Detroit Based Certification of Subcontractors, if applicable [20 points]; Maximum points without certification is 65 points. Total Maximum points with certifications is 100 points.**

ALL Bids:

**Energy Group, Inc. [70 points]**  
**Le Com [52 points]**  
**Motor City Electric [48 points – includes 15 points for D-BB & D-HB Certifications of the vendor]**  
**Rauhorn Electric [32 points]**  
**Universal Contracting [28 points]**

Contract Details:

Vendor **Energy Group, Inc**  
Amount: **\$3,000,000**

Bid: **Highest Ranked [70 points]**  
End Date: **2 Years from approval**

Services

**Provide removal and remediation work (i.e. Dismantling & Abatement Services, Asset Removal, Transportation, Processing Services, etc.) on the PLD System via written (PLD) generated and authorized Work Orders only. Also, at PLD’s request, provide necessary repairs or replacement to PLD owned conduit runs, manholes, handholes, and utility poles. Vendor is not allowed to work on any facet of the PLD System without the City of Detroit’s authorization to commence work from PLD Director or designated City Official.**

**The Vendor shall be financially responsible and liable for all damages, resulting from the execution of all PLD System Work Orders associated with this contract; including damages to any building, (City owned or otherwise, PLD Substation(s), Regulator House(s), Control Cabinets, Asset, Underground Duct, Duct Bank, Conduit, Manhole, Hand-holes, etc.), and/or any part of the PLD System (including the street lighting network), throughout the entire duration of this contract.**

**Below is a brief (non-comprehensive) list of the City’s, PLD System Assets:**

**Overhead Wire (including Arc Wire);** **Underground Cable;**  
**Substations;** **Approximately 30 Regulator Houses;**  
**Control Cabinets;** **Underground Duct, Duct Bank(s), Conduit, etc.;**  
**Utility Poles, Streetlights and Streetlight Components;** **Approximately 400 Customer Vaults;**  
**All PLD Elements are City Property and must be returned to the City of Detroit;**

***Contract discussion continues onto the next page.***

**PUBLIC LIGHTING – Waiver Requested – continued**

6006963 100% PLD Decommissioning Funding – Maintenance and Repair Service of Underground Cables for PLD Assets. – Contractor: Energy Group, Inc.– Location: 1600 East Grand Blvd, Suite 300 Detroit, MI 48211 – Contract Period: upon City Council Approval for a Two (2) Year Period – Total Contract Amount: \$3,000,000.00.

Services – continued:

**Vendor is responsible for providing all materials, equipment and utilities to perform the Services. The Contractor is responsible for providing and paying for all utility connections and/or consumptions during the entire duration of this project and/or contract; including but not limited to electricity, natural or propane gas, water, sewer, phone or internet connections, that are deemed necessary to perform the Services.**

Fees:

**Equipment rates do not include the operator. Rates are subject to an increase of 3.5% per year.**

<u>Overhead and Underground Electrical Distribution Services - Labor</u>			
Labor	Unit	2025 Straight Time Rate	2025 Overtime Rate
A Foreman	Hourly	\$ 118.01	\$ 162.63
C Foreman	Hourly	\$ 114.71	\$ 157.96
B Foreman	Hourly	\$ 112.01	\$ 154.15
Certified Splicer	Hourly	\$ 112.01	\$ 154.15
Labor Crew Foreman	Hourly	\$ 106.64	\$ 146.57
Journeyman Lineman	Hourly	\$ 106.64	\$ 146.57
Apprentice Step 1	Hourly	\$ 67.88	\$ 91.84
Apprentice Step 2	Hourly	\$ 72.74	\$ 98.70
Apprentice Step 3	Hourly	\$ 77.57	\$ 105.53
Apprentice Step 4	Hourly	\$ 82.42	\$ 112.36
Apprentice Step 5	Hourly	\$ 87.26	\$ 119.20
Apprentice Step 6	Hourly	\$ 92.09	\$ 126.03
Apprentice Step 7	Hourly	\$ 96.95	\$ 132.89
Equip Operator	Hourly	\$ 76.98	\$ 104.70
Truck Driver/MH	Hourly	\$ 70.18	\$ 95.09
Groundman/TC	Hourly	\$ 64.35	\$ 86.84
General Foreman	Hourly	\$ 120.49	\$ 166.13
<u>Electrical Connections 600 volts or below</u>			
Labor	Unit	2025 Straight Time Rate	2025 Overtime Rate
Foreman	Hourly	\$ 77.27	\$ 110.23
Technician	Hourly	\$ 71.17	\$ 95.48
Tech Apprentice Step 1	Hourly	\$ 58.95	\$ 78.40
Tech Apprentice Step 2	Hourly	\$ 62.01	\$ 82.67
Tech Apprentice Step 3	Hourly	\$ 65.06	\$ 86.94
Tech Apprentice Step 4	Hourly	\$ 68.11	\$ 91.20
Technician Trainee Step 1	Hourly	\$ 62.01	\$ 82.67
Technician Trainee Step 2	Hourly	\$ 65.06	\$ 86.94
Technician Trainee Step 3	Hourly	\$ 68.11	\$ 91.20
Operator	Hourly	\$ 71.17	\$ 95.48
Groundsman/Driver	Hourly	\$ 61.50	\$ 81.96
Traffic Control	Hourly	\$ 48.87	\$ 64.30
<u>Project Work - Non Electrical</u>			
Labor	Unit	2025 Straight Time Rate	2025 Overtime Rate
Foreman	Hourly	\$ 93.15	\$ 129.38
Operator	Hourly	\$ 72.45	\$ 103.50
Groundsman/Laborer	Hourly	\$ 56.93	\$ 82.80
Project Manager	Hourly	\$ 113.85	\$ 160.43

**Contract discussion continues onto the next page.**

**PUBLIC LIGHTING – Waiver Requested – continued**

6006963 100% PLD Decommissioning Funding – Maintenance and Repair Service of Underground Cables for PLD Assets. – Contractor: Energy Group, Inc.– Location: 1600 East Grand Blvd, Suite 300 Detroit, MI 48211 – Contract Period: upon City Council Approval for a Two (2) Year Period – Total Contract Amount: \$3,000,000.00.

Fees – continued:

<b>EQUIPMENT RATES (does not include operator)</b>			<b>2025 Rate</b>	
Cable Splice Truck w/ Manhoist Rescue System	Hourly		\$ 46.58	
Cable Pulling Truck	Hourly		\$ 46.58	
Cable Pulling Trailer	Hourly		\$ 40.37	
Truck/Tractor w/5th wheel, 10 ton capacity	Hourly		\$ 43.47	
Bucket Truck	Hourly		\$ 31.00	
Digger Truck	Hourly		\$ 31.00	
Dump Truck	Hourly		\$ 26.91	
Truck w/ Knuckle Boom	Hourly		\$ 36.23	
Backyard Bucket	Hourly		\$ 36.23	
Backyard Digger Derrick	Hourly		\$ 36.23	
Flatbed Truck	Hourly		\$ 26.91	
Pickup Truck	Hourly		\$ 17.08	
Platform Truck	Hourly		\$ 36.23	
Pole Trailer	Hourly		\$ 15.47	
Dump Trailer	Hourly		\$ 15.47	
Equipment Trailer	Hourly		\$ 15.47	
Material Trailer	Hourly		\$ 12.94	
Arrow Board	Hourly		\$ 12.94	
Generator/Jack Hammer	Hourly		\$ 20.18	
Three Position Dolly	Hourly		\$ 20.18	
Compressor	Hourly		\$ 19.67	
Cement Mixer	Hourly		\$ 26.23	
Backhoe/Loader	Hourly		\$ 46.58	
Bobcat	Hourly		\$ 31.05	
Meals	Per Meal		\$ 21.00	

**Total not to exceed \$3,000,000**

**TRANSPORTATION- Waiver Requested**

6006984 100% City Funding – To Provide Ethylene Glycol Antifreeze. – Contractor: Rowley Brothers, Inc. dba Rowleys Wholesale – Location: 15555 Noecker Way, Southgate, MI 48195 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$200,000.00.

Funding

Account String: **5301-27200-200290-621600**  
Fund Account Name: **Transportation Operation**  
Appropriation Name: **Rider Services**  
Funds Available: **\$23,717,907 as of February 21, 2025**

Tax Clearances Expiration Date: **4/11/25**  
Political Contributions and Expenditures Statement:  
Signed: **2-3-25** Contributions: **none**

Consolidated Affidavits

Date signed: **2-3-25**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Bid Information:

**RFQ opened September 26, 2024 & closed on December 20, 2024. 230 Invited Suppliers; 7 Bids Received.**  
**Bids were evaluated based on Price per year.**

ALL Bids:

<b>Ace Petroleum Distribution</b>	<b>\$1091.70 [Equalized bid of \$960.70 for D-BB, D-HB, D-RB]</b>
<b>Amazon Business</b>	<b>\$2,230.72</b>
<b>Austin Logistics, LLC</b>	<b>\$880.78</b>
<b>HPC Industrial Services, LLC</b>	<b>\$787.88</b>
<b>Rowley Brothers, Inc dba Rowleys Wholesale</b>	<b>\$610.97</b>
<b>Shrader Tire &amp; Oil, Inc</b>	<b>\$724.79</b>

Contract Details:

Vendor **Rowley Brothers, Inc. dba Rowleys Wholesale** Bid: **Lowest**  
Amount: **\$200,000** End Date: **2 Years from approval**

Services/Fees:

**Provide low silicate, phosphate-free, premium quality, fully formulated, inhibited, ethylene glycol (EG) antifreeze to be used for heavy-duty fleet applications. It shall protect cooling systems from corrosion, cavitation, scale, deposits and freezing in modern diesel engines with emission controls such as, water cooled EGR and exhaust after treatment, including:**

<b>Antifreeze, Premixed 55 Gallon Drum</b>	<b>\$261.59/each</b>
<b>Antifreeze Premixed Bulk</b>	<b>\$4.65/each</b>
<b>Antifreeze, Concentrated 55 Gallon Drum</b>	<b>\$338.72/each</b>
<b>Antifreeze Concentrated Bulk</b>	<b>\$6.01/each</b>
<b>TOTAL Not to Exceed</b>	<b>\$200,000</b>

**TRANSPORTATION- *Waiver Requested***

6005361-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for ADA Complementary Paratransit Services – Contractor: Delray United Action Council – Location: 275 W. Grand Boulevard, Detroit, MI 48216 – Contract Period – July 1, 2023 through June 30, 2028 – Contract Increase Amount \$3,500,000.00 – Total Contract Amount – \$6,705,672.35.

Funding:

Account String: 5301-27200-200310-617900  
Fund Account Name: **Transportation Operation**  
Appropriation Name: **Rider Services**  
Funds Available: **\$23,717,907 as of February 21, 2025**

Tax Clearances Expiration Date: **1-14-26**  
Political Contributions and Expenditures Statement:  
Signed: **12-17-24** Contributions: **None**

Consolidated Affidavits

Date signed: **12-17-24**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies;  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Background Bid Information:

**The committee voted to award contracts to Big Star Transit, Moe Transportation, People’s Express, SW Transport Co. dba Checker Transportation; and Delray United Action Council.**

**All five (5) firms currently provide the services. Rather than issuing a new contract to People’s Express, DDOT agreed, and PEX accepted, that the City would amend its contract to be consistent with the new contracts in terms of the scope of services; the price mechanism (revenue hour cost versus per trip cost) and contract term (expiry June 30, 2028).**

**For Year 1, all of the firms accepted the current rate that is being paid for the services in the emergency contracts, with an annual 3.7% increase for Years 2 through 5.**

**When the Detroit Department of Transportation (DDOT) initially submitted this contract to Council, DDOT did not properly anticipate the level of service that would be requested, so the original contract authority was under-budgeted. DDOT used the entire five (5) year contract authority in just one year, to cover services for our community. Since last year, there has been a significant increase in ridership. Paratransit has seen a 21-percent increase overall in ridership this year alone, which has required an 18-percent increase of miles traveled.**

**Currently DDOT has multiple providers, but Delray has a larger vehicle fleet than the other providers which is critical when it comes to our ability to complete Group Trips. This year there was also a significant increase in requests for Group Trips which led to over utilization of this contract.**

**This budget amendment will allow DDOT to get through the remainder of the contract term, based on maintaining the current level of services needed for our community. This increase will allow DDOT to get through the remainder of the fiscal year and provide enough coverage to rebid the contract through the proper OCP process.**

Bid Information

**None. This is an Amendment to an existing agreement.**

Contract Details:

Vendor: **Delray United Action Council**  
Amount: **+3,500,000; Total Contract Amount: \$6,705,672.35** End Date: **June 30, 2028**

***Contract Description continues on next page.***

**TRANSPORTATION- *Waiver Requested-cont.***

6005361-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for ADA Complementary Paratransit Services – Contractor: Delray United Action Council – Location: 275 W. Grand Boulevard, Detroit, MI 48216 – Contract Period – July 1, 2023 through June 30, 2028 – Contract Increase Amount \$3,500,000.00 – Total Contract Amount – \$6,705,672.35.

Services-remains the same:

**The Vendor will operate the Detroit Department of Transportation’s (DDOT) Complementary Paratransit Service, a service for individuals with disabilities in DDOT’s ADA service area, as required by the Federal Transit Administration and in accordance with the Americans with Disabilities Act (ADA) of 1990.**

**The vendor will be responsible for the customer’s end-to-end trip experience by providing origin to destination ADA paratransit services.**

**The vendor will be responsible for the effective completion of the following tasks:**

- 1. Start of Service - Vendor will be responsible for the effective completion of placing and dedicating key personnel for operating DDOT Paratransit during the start-up period no later than July 1, 2023. If this task is not completed on time, the start-up period may be extended, at DDOT’s sole discretion, in order to ensure adequate completion.**
- 2. Acquire/Provide Personnel- vendor will employ and train all personnel and subcontractors, supplies, vehicles and services needed to successfully comply with the contract requirements. The staff must consist of an Operations Manager, vehicle service and cleaning personnel, supervisors, vehicle operators, and other staff deemed necessary to support this contract.**
- 3. Provide Training and Safety Support- The vendor must ensure ongoing training which will prepare all employees assigned to the DDOT Paratransit project with the ability to function in a manner that conforms to all federal, state and local laws and ensure that contractual and operational objectives are met. Except as DDOT may otherwise direct, the vendor must establish and document a training program.**
- 4.Acquire/Provide Vehicles- It is the vendor’s sole responsibility to provide revenue vehicles to meet the ridership demand while adhering to all performance standards. To maximize efficiency, vendors are permitted to subcontract some portion of the service operated (e.g., peak, late night, core, etc.) to on-demand type Subcontractors or non-emergency medical transportation (NEMT) companies.**
- 5.Provide Vehicle Operations- Except as DDOT may otherwise direct, the vendor will provide all DDOT Paratransit vehicle operations for trips dispatched by Dispatch for service within the designated ADA service area.**
- 6. Acquire/Provide Facility- The vendor should establish an operations facility in a location that minimizes deadhead to/from the first pickup/last drop off of revenue service. This facility must have adequate secure parking for personnel and vehicles.**
- 7.Information Systems and Data Requirements- The vendor will provide its own high speed internet access to connect to other web-based applications and/or databases.**
- 8.Provide Vehicle Maintenance - The vendor will maintain all vehicles used in DDOT Paratransit revenue service. Accessibility features of the vehicle must be in good working order. Equipment provided by DDOT Paratransit (e.g., Tablets, Push-to-Talk devices, event recorders) must be used as designed and not be subjected to mishandling by the driver or maintenance personnel. Note: Reimbursement for additional cleaning required by FTA or other governmental or public health authorities due to a public health or safety emergency will be addressed on an as needed/as required basis.**

***Contract Description continues on next page.***



**TRANSPORTATION- *Waiver Requested-cont.***

6005361-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for ADA Complementary Paratransit Services – Contractor: Delray United Action Council – Location: 275 W. Grand Boulevard, Detroit, MI 48216 – Contract Period – July 1, 2023 through June 30, 2028 – Contract Increase Amount \$3,500,000.00 – Total Contract Amount – \$6,705,672.35.

Services-remains the same-cont.:

**9. Maintain Performance Standards- DDOT has high expectations for its complementary paratransit service. Vendors will be required to maintain the following performance standards:**

- **The vendor must meet a daily 95% on-time performance (OTP) standard. On-time is defined as arriving at the origin with the +/- 15 minute “window” or before/at the designated time for the drop off at the destination. These “windows” (PU or DO) will be established during the trip booking process. External factors, like weather, may be considered when evaluating the OTP performance standard. DDOT will not tolerate failure to provide service due to a lack of vehicle operators or vehicles that are inoperable due to the vendor’s failure to maintain them, or to register and insure them. Note: Failure to meet this performance metric will be considered “a material breach of contract” applied at the sole discretion of the City.**
- **“Ride time” is the period a passenger spends onboard the vehicle: the elapsed time from origin to destination. The ADA requires that most trips be scheduled to last no longer than the actual time the same trip would take on the fixed route bus (including walking to the bus stop and waiting for the bus.) It is expected that 95% of all the segments of ADA passenger trips during any month will be completed within the ADA guidelines.**
- **Vehicle operators will be required to wait at the pick-up location for five minutes, after the PU window has opened, If the passenger does not board the vehicle within the first minute of arriving at the proper location, the driver must make contact DDOT Paratransit Dispatch and request a “courtesy call”**
- **The dispatcher will attempt to contact the passenger after verifying the location of the driver and confirming that the PU window has “opened”. All “No Shows” must be authorized by the Dispatcher-on-Duty (after the requisite five-minute wait period) before the driver can depart the location.**
- **Vendor must complete 95% of all trips as scheduled and accepted. Trip completion is defined as a vehicle arriving to pick up a passenger within the +/- 15-minute “On Time” or “Be Ready Window” and getting the passenger to their appointment at or before the “Appointment Time”. In cases where the passenger was ready and available to travel, and the vehicle was not present within the time specified, the trip is considered "missed."**
- **DDOT Paratransit will collect the following weekly metrics to DDOT:**
  - Total trips
  - Total late trips
  - Total no show trips
  - Total missed trips
  - On-time performance
  - Trips per Hour (TPH)

***Contract Description continues on next page.***

**TRANSPORTATION- *Waiver Requested-cont.***

6005361-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for ADA Complementary Paratransit Services – Contractor: Delray United Action Council – Location: 275 W. Grand Boulevard, Detroit, MI 48216 – Contract Period – July 1, 2023 through June 30, 2028 – Contract Increase Amount \$3,500,000.00 – Total Contract Amount – \$6,705,672.35.

Fees-remains the same:

**Project Fees**

	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>
<b>Revenue Hours Rate (Per Hour)</b>	\$67.26	\$69.75	\$72.33	\$75.01	\$77.78
<b>Annual Revenue Hours</b>	8,125	8,125	8,125	8,125	8,125
<b>Revenue Hours Rate x Annual Revenue Hours</b>	\$546,487.50	\$566,718.75	\$587,681.25	\$609,456.25	\$631,962.50
<b>Estimated Annual Fuel Costs</b>	\$47,668.00	\$50,051.00	\$52,554.00	\$55,176.00	\$57,917.00
<b>Total Annual Costs</b>	\$594,155.60	\$616,769.75	\$640,235.25	\$664,632.25	\$689,879.50

The Contractor shall be paid per revenue hour (first pickup to last drop off, minus designated meal breaks). Annual revenue hours are estimated, but not guaranteed, to be 8,125.

**Fuel cost reimbursement:**

DDOT will reimburse the vendor for actual fuel costs for the contracted service. Receipts must be provided documenting fuel costs by vehicle by day. Invoices will be verified against service miles and hours documented in Ecolane, as well as verified against the average price per gallon for regular conventional gasoline (regardless of the fuel type, gasoline or diesel, actually used for the Services) for the Midwest Region from the U.S. Energy Information Administration (EIA) data tables for the Mondays in the previous calendar month, rounded to nearest tenth of one cent.

**EXAMPLE: Weekly Midwest Regular Conventional Retail Gasoline Prices (Dollars per Gallon) in**

March 2022 were as follows:

March 7, 2022, \$3.861	March 14, 2022, \$4.041
March 21, 2022, \$3.981	March 28, 2022, \$4.001

Average Price per Gallon of the four weekly averages: \$3.971

*Contract Description continues on next page.*

**TRANSPORTATION- Waiver Requested-cont.**

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Below are the Performance standards for all Paratransit services:

<b>Performance Standards</b>		
<b>Operations – ADA paratransit services</b>		
<b>Late Pickups</b>	Pickups are to be made within the 30-minute window of the scheduled time. The window is 15 minutes before and 15 minutes after the negotiated pickup time	Incentive = <b>\$1,500</b> per month if 95% or more of pickups are on time.  Damages = <b>\$50</b> for each late pickup exceeding 10% each month.
<b>Missed Trips</b>	All scheduled passenger trips will be serviced unless cancelled or no showed by the customer. A trip is considered missed if the vehicle does not arrive, does not wait at least 5 minutes for the passenger during the pick-up window, or if the vehicle arrived outside the pickup window and the rider did not take it.	Damages = <b>\$50</b> per missed trip
<b>On Time Performance</b>	On time performance above 95% is expected. On time performance below 95% is below standards. On time performance above 95% is above standard.	Monthly average on time performance will result in the following: Below 95% (see late pickup fee LD above).
<b>Operations – General</b>		
<b>Cell Phones</b>	Operators are never to use a cell phone while operating a vehicle, unless it is hands free, is required for provision of these services (no personal use allowed), provided by DDOT Paratransit, in compliance with all requirements under the law.	Damages = <b>\$100</b> per documented occurrence
<b>Dress Code</b>	Compliance with dress code while operating a vehicle in revenue service.	Damages = <b>\$25</b> per infraction.
<b>Maintenance</b>		
<b>Accident Repairs</b>	All vehicles and equipment used in this Contract with accident damage shall be repaired within one month of the date of the accident.	Damages = <b>\$100</b> for any infraction left uncorrected after 30 days.

<b>Vehicle maintenance and Inspection</b>	Periodic maintenance and inspections shall be completed on or before the scheduled intervals (mileages, hours, and days) identified in the Scope of Services.	Damages = <b>\$100</b> per day for each vehicle operated after scheduled PMI. <b>\$200</b> per day for vehicles operated more than 3 days or 500 miles past scheduled PMI.
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- DDOT reserves the right to supplement paratransit services directly or with other Service Providers on an as-needed or where-indicated basis in its sole discretion.

*Contract Description continues on next page.*

**TRANSPORTATION- *Waiver Requested-cont.***

6005361-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for ADA Complementary Paratransit Services – Contractor: Delray United Action Council – Location: 275 W. Grand Boulevard, Detroit, MI 48216 – Contract Period – July 1, 2023 through June 30, 2028 – Contract Increase Amount \$3,500,000.00 – Total Contract Amount – \$6,705,672.35.

Additional Information:

**6005361 was initially approved at the Formal Session of June 27, 2023, to provide ADA Complementary Paratransit Services through June 30, 2028, for \$3,205,672.35**